



Special Areas Board

Fax # 403-854-5633

Roll # _____

Legal Address _____

Day Time Phone # _____

Dear Sir/Madam:

The Assessment Department receives notification from Alberta Land Titles whenever there is an alteration in title. These alterations are then documented in our system and investigated where required. Most of the investigations are for sales or when the title is transferred from one person to another.

Our records indicated that your property has recently been transferred into your name.

Please take the time to file out the questionnaire on the back of this page to help us determine if this sale is a sale at market value. We are required to assess properties at their market value and use sales of properties that have sold recently to establish the market value for all properties within the Special Areas. The information you provide will be kept confidential.

I thank you for your co-operation and if you have any questions please contact Terry Jacobsen at 403-854-5630, terry.jacobsen@gov.ab.ca or myself at 403-854-5636, rob.smyth@gov.ab.ca.

Sincerely

Rob Smyth, Assessor
Special Areas Board
Hanna, Ab.

Over 

Roll # _____

- 1) Is this property your principal residence?
- 2) How did you find out that the property was for sale? (E.g. Realtor, Newspaper, Friend)
- 3) Did you know the previous owners before the purchase of the property? If so please state the relationship.
- 4) Do you feel that the sale price at the time of the purchase was "fair market value"?
- 5) Was there anything else included in the sale price? (E.g. Yard Equipment, Vehicles, Furniture)
- 6) If so, please state the total value of the extras in your opinion.
- 7) Did you have the home Appraised or a Home Inspection done?
- 8) Have you done any work to the home since the purchase? (E.g. Clean up, Renovation, Additions)
- 9) If so, please state the cost including any labour.
- 10) What, if any work was done to the property before your purchase?