ALBERTA **PERSONAL EXPENSE CLAIM** 07/08

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[redacted]		SPECIAL AREAS BOARD
	[redacted]	OCCUPATION	Chair

DATE 2021	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
2-Jun	8:00 AM	Depart for Oyen: General Admin			1		11.60				
2-Jun	5:00 PM	Returned	232								
3-Jun	8:00 AM	Depart for Oyen: Rail, Acadia Foundation, Irrigation			1		11.60				
3-Jun	5:00 PM	Returned	232								
8-Jun	8:00 AM	Depart for Oyen: Board Meeting									
8-Jun	5:00 PM	Returned	232								
12-Jun	7:00 AM	Depart for Calgary: Rail Meeting		1	1		20.80				
12-Jun	5:30 PM	Returned	610								
21-Jun	8:00 AM	Depart for Oyen: Safety Meeting/BBQ									
21-Jun	4:00 PM	Returned; lunch provided	232								
30-Jun	8:00 AM	Depart for Oyen: General Admin			1		11.60				
30-Jun	4:30 PM	Returned	232								
			1,770	GROSS			55.60				
				LESS G.S.T.			2.65				
				TOTAL NET CLAIM			52.95				

GST CALCULATIONS:			
*Use GST amount shown if separate on invoice, otherwise do calculation.			
COL	ACTUAL	CALCULATED	
A		55.60 X 5/105 =	2.65
A		X 5/105 =	
B		X 5/105 =	
C		893.85 X 5/105 =	42.56
TOTAL G.S.T.=			*$45.21*

Expenses not paid by Claimant G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-214 (Membership/Conferenc	
2-12-10-00-211 (Travel & Subs.)	52.95
2-12-10-00-212 (Mileage)	851.29
2-12-10-00-213 (Hospitality)	
6-00-00-00-103 (GST)	45.21
TOTAL	$949.45

COL "C" - KILOMETRE CLAIM			
CLASS	RATE	KILOMETRES	AMOUNT
A	0.505	1,770	893.85
LESS: G.S.T.			42.56
TOTAL NET CLAIM			*$851.29*

TOTAL CLAIM (A+B+C)	$949.45
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	*$949.45*

PERIOD COVERED BY THIS CLAIM
FROM: June 1, 2021
TO: June 30, 2021

S. Jones, January 7, 2022
PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE
7th. January. 2022

E.O. APPROVAL, DATE
Feb10/22