ALBERTA **PERSONAL EXPENSE CLAIM** 07/08

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2022	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
3-May	8:00 AM	Depart for Oyen: General Admin then onto			1		11.60				
3-May	6:00 PM	Acadia Valley for New West Public Presentati	296								
5-May	8:00 AM	Depart for Oyen: General Admin			1		11.60				
5-May	4:30 PM	Returned	232								
11-May	8:00 AM	Depart for Oyen: General Admin			1		11.60				
11-May	4:30 PM	Returned	232								
13-May	8:00 AM	Depart for Consort: Meeting w/ Administrator			1		11.60				
13-May	4:30 PM	Returned	264								
17-May	8:00 AM	Depart for Oyen: Ec Dev Meetings, onto Buffalo			1	1	32.35				
17-May	8:00 PM	for Ratepayer Meeting (carpooled); Onto Edm	232								
18-May	7:00 AM	Quarterly Meeting with ADM then EDC		1	1	1	41.55				
18-May	8:30 PM	Returned	780								
18-May		Lodging 1 Night @ $150.36								168.81	
18-May		Daily Per Diem, 1 day @ $7.35								7.35	
19-May	8:00 AM	Depart for Oyen: Joint Irrigation SC Meeting and			1		11.60				
19-May	4:30 PM	General Admin; Returned	232								
20-May	8:00 AM	Depart for Oyen: Admin and Irrigation presentation			1		11.60				
20-May	4:30 PM	to PEP; Returned	232								
26-May	8:00 AM	Depart for Oyen: Admin then onto Pollockville			1		11.60				
26-May	5:30 PM	for Ratepayer Meeting; Returned	302								
			3,034	GROSS			166.70			176.16	
				LESS G.S.T.			7.94			8.09	
				TOTAL NET CLAIM			158.76			168.07	

GST CALCULATIONS:
*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A		166.70 X 5/105 =	7.94
A		X 5/105 =	
B	7.74	7.35 X 5/105 =	8.09
C		1,532.17 X 5/105 =	72.96
TOTAL G.S.T.=			*$88.99*

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.505	3,034	1,532.17
LESS: G.S.T.			72.96
TOTAL NET CLAIM			*$1,459.21*

Expenses not paid by Claimant G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-214 (Membership/Conferenc	
2-12-10-00-211 (Travel & Subs.)	326.83
2-12-10-00-212 (Mileage)	1,459.21
2-12-10-00-213 (Hospitality)	
6-00-00-00-103 (GST)	88.99
TOTAL	$1,875.03

TOTAL CLAIM (A+B+C)	$1,875.03
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	*$1,875.03*

PERIOD COVERED BY THIS CLAIM
FROM: May 1, 2022
TO: May 31, 2022

S. Jones, June 8, 2022
PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE
9th June · 2022.

E.O. APPROVAL DATE
June 14/22

ALBERTA **PERSONAL EXPENSE CLAIM CONTINUATION SHEET**

This form is to be used only as a supplement to a completed travel expense account - DO NOT USE ALONE.

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2022	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
31-May	8:00 AM	Depart for Oyen: Board Meeting			1		11.60				
31-May	5:00 PM	Returned	232								
		BALANCE FORWARD	232				11.60				

Dear Jordon, your booking is guaranteed.

Coast Edmonton Plaza Hotel by APA
10155 105th Street
Edmonton
T5J1E2
B
CA
+17804234811

Hotels.com confirmation number	9167901960385
Check-in	Tuesday, May 17, 2022 (3 PM-anytime local time)
Check-out	Wednesday, May 18, 2022 (Before 11 AM local time)
Your stay	1 night, 1 room
Cancellation policy	See details below in "Room details"
Total price	**$168.81 CAD** Including taxes and fees See full payment details below

Payment details

Comfort Room, 1 King Bed (Coast King)	Tuesday, May 17, 2022	$150.36 CAD
Taxes & fees [1]		$18.45 CAD

Includes special offer: Member's price: 16%

Total price	**$168.81 CAD** Including taxes and fees

[1] Taxes and fees are tax recovery charges paid to the hotel for its tax obligations. The fees are service charges that we keep as additional compensation for servicing your travel booking. Please see Terms and Conditions.

For residents of Quebec, prices include a contribution to the Indemnity Fund of C$2.00 per $1000 of travel services purchased.

Coast Plaza Hotel - Edmonton

5/17/2022

		Night #1	Night #2	Night #3	
Hotel (Base Charge)		$ 150.36	$ -	$ -	$ 150.36
Destination Marketing Fee	3%	$ 4.51	$ -	$ -	$ 4.51
		$ 154.87	$ -	$ -	$ 154.87
Tourism Levy	4%	$ 6.19	$ -	$ -	$ 6.19
		$ 161.07	$ -	$ -	$ 161.07
GST	5%	$ 7.74	$ -	$ -	$ 7.74
		$ 168.81	$ -	$ -	$ 168.81
Parking		$ -	$ -	$ -	$ -
GST	5%	$ -	$ -	$ -	$ -
					$ -
Subtotal		$ 168.81	$ -	$ -	$ 168.81
		1	1	1	
		$ 168.81	$ -	$ -	$ 168.81