

## ALBERTA

## PERSONAL EXPENSE CLAIM

07/08

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS		DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2022	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"					COL "B"	
				MEALS			RECPT'D	TIP	OTHER EXPENSE	
				B	L	D			W/ GST	W/O GST
7-Jul	5:30 PM	Depart for Edm: Meetings Next Day				1				
8-Jul	8:00 PM	Meetings ADM Sandberg then SFO; Returned	780	1	1	1				
8-Jul		Lodging 1 Night @ \$127.75							143.42	
8-Jul		Daily Per Diem, 1 day @ \$7.35							7.35	
11-Jul	8:00 AM	Depart for Calgary: Alberta Premier's Breakfast			1					
11-Jul	5:00 PM	Returned	426							
15-Jul	8:00 AM	Depart for Oyen: General Admin work			1					
15-Jul	4:30 PM	Returned	232							
18-Jul	8:00 AM	Depart for Oyen: Admin then Safety BBQ								
18-Jul	5:00 PM	Returned; lunch provided	232							
19-Jul	8:00 AM	Depart for Oyen: Gen Admin, onto Ytown for Safety BBQ								
19-Jul	5:00 PM	Returned; lunch provided	232							
20-Jul	9:00 AM	Depart for Consort then Gooseberry Lake								
20-Jul	5:00 PM	Attended Consort Safety BBQ; Returned	294							
22-Jul	8:00 AM	Depart for Oyen: Meeting with Cariboo LCF			1					
22-Jul	4:00 PM	Returned	232							
23-Jul	3:30 PM	Depart for Ytown: Retirement Dinner Fire Chief G. Durand								
23-Jul	9:00 AM	Returned	119							
26-Jul	8:00 AM	Depart for Oyen: General Admin. Mtg w/ WaterSMART								
26-Jul	5:00 PM	then CARA tour; Returned; lunch provided	232							
			3,011	GROSS			108.70		150.77	
				LESS G.S.T.			5.18		6.93	
				TOTAL NET CLAIM			103.52		143.84	

## GST CALCULATIONS:

\*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A		108.70 X 5/105 =	5.18
A		X 5/105 =	
B	6.58	7.35 X 5/105 =	6.93
C		1,520.56 X 5/105 =	72.41
TOTAL G.S.T.=			\$84.52

## COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.505	3,011	1,520.56
LESS: G.S.T.			72.41
TOTAL NET CLAIM			\$1,448.15

## PERIOD COVERED BY THIS CLAIM

FROM: July 1, 2022  
TO: July 31, 2022

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-214 (Membership/Conference)	
2-12-10-00-211 (Travel & Subs.)	247.36
2-12-10-00-212 (Mileage)	1,448.15
2-12-10-00-213 (Hospitality)	
6-00-00-00-103 (GST)	84.52
TOTAL	\$1,780.03

TOTAL CLAIM (A+B+C)	\$1,780.03
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$1,780.03

S. Jones, October 31, 2022  
PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE

14th November 2022

E.O. APPROVAL, DATE

Dec 5/22



**PERSONAL EXPENSE CLAIM CONTINUATION SHEET**

**This form is to be used only as a supplement to a completed travel expense account - DO NOT USE ALONE.**

CLAIMANT	Jordan Christianson	EMPLOYEE NUMBER	
ADDRESS	[REDACTED]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[REDACTED]		SPECIAL AREAS BOARD
	[REDACTED]	OCCUPATION	Chair

[illegible]

✓ Dear Jordon, your booking is guaranteed.



Manage booking



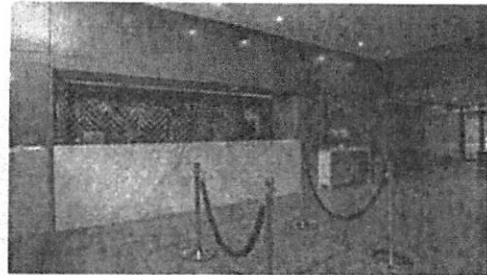
Print receipt



Book again

**Sandman Signature Edmonton  
Downtown Hotel**

10235 - 101 Street  
Edmonton  
T5J3E9  
AB  
CA  
+17804287111



**Hotels.com confirmation number**

9174250446806

**Check-in**

Thursday, July 7, 2022 (3:00 PM-anytime local time)

**Check-out**

Friday, July 8, 2022 (Before noon local time)

**Your stay**

1 night, 1 room

**Cancellation policy**

See details below in "Room details"

**Total price**

**\$143.42 CAD**

Including taxes and fees

See full payment details below

**Payment details**

**Premium Room 1 King  
Bed**

Tuesday, July 5, 2022

\$127.75 CAD

Taxes & fees <sup>1</sup>

\$15.67 CAD

**Includes special offer:** Member's price: 30%

**Total price**

**\$143.42 CAD**

Including taxes and fees

<sup>1</sup> Taxes and fees are tax recovery charges paid to the hotel for its tax obligations. The fees are service charges that we keep as additional compensation for servicing your travel booking. Please see Terms and Conditions.