

ALBERTA

PERSONAL EXPENSE CLAIM

07/08

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS		DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2023	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"					COL "B"		
				MEALS					OTHER EXPENSE		
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST	W/O GST
1-Feb	8:00 AM	Depart for Oyen: General Admin then Acadia Foundation			1		11.60				
1-Feb	4:30 PM	Returned	232								
2-Feb	8:00 AM	Depart for Oyen: RES Meeting, Joint Irrigation Meeting			1		11.60				
2-Feb	5:00 PM	Returned	232								
6-Feb		Registration for 2023 Emerging Trends in Municipal Law								194.25	
6-Feb	2:00 PM	Depart for Calgary: AIDA Conference				1	20.75				
7-Feb		Attended and presented at AIDA Conference		1		1	29.95				
8-Feb	7:30 PM	Attended, lunch provided, Returned	527	1		1	29.95				
8-Feb		Lodging 2 Nights @ \$ 174.00								390.70	
8-Feb		Daily Per Diem, 2 days @ \$7.35								14.70	
13-Feb	4:00 PM	Depart for Calgary: Eastern Alberta Shortline Rail Mtg (ECSR)				1	20.75				
13-Feb	10:00 PM	Returned	527								
14-Feb	5:00 PM	Depart for Edmonton: Meetings				1	20.75				
14-Feb		Accommodation								20.15	
15-Feb		Meetings with ADM then ED		1	1	1	41.55				
15-Feb		Lodging 1 Night @ 147.60								165.71	
16-Feb		Attend Emerging Trends Seminar, onto Red Deer		1	1	1	41.55				
16-Feb		Lodging 1 Night @ \$118.00								131.20	
17-Feb	8:00 PM	Attend and present at RDRWA, Returned	810								
17-Feb		Daily Per Diem 3 days @ \$7.35								22.05	
			3,319	GROSS			334.75			1,238.02	
				LESS G.S.T.			15.94			70.18	
				TOTAL NET CLAIM			318.81			1,167.84	
GST CALCULATIONS:											
*Use GST amount shown if separate											

GST CALCULATIONS:

*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED
A		334.75 X 5/105 = 15.94
A		X 5/105 =
B	58.22	251.15 X 5/105 = 70.18
C		1,676.10 X 5/105 = 79.81
TOTAL G.S.T.=		\$165.93

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.505	3,319	1,676.10
LESS: G.S.T.			79.81
TOTAL NET CLAIM			\$1,596.29

PERIOD COVERED BY THIS CLAIM

FROM: February 1, 2023
TO: February 28, 2023

Expenses not paid by Claimant

G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-214 (Membership/Conference)	194.25
2-12-10-00-211 (Travel & Subs.)	1,292.40
2-12-10-00-212 (Mileage)	1,596.29
2-12-10-00-213 (Hospitality)	
6-00-00-00-103 (GST)	165.93
TOTAL	\$3,248.87

TOTAL CLAIM (A+B+C)	\$3,248.87
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$3,248.87

S. Jones, May 2, 2023
PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE

4th May 2023.

E.O. APPROVAL, DATE

MAY 10/23

PERSONAL EXPENSE CLAIM CONTINUATION SHEET

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS	Box 415	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	Oyen, AB		SPECIAL AREAS BOARD
	T0J 2J0	OCCUPATION	Chair

[illegible]

Shyanne Jones

From: Hotels.com <confirmation@mail.hotels.com>
Sent: Monday, January 16, 2023 3:44 PM
To: Shyanne Jones
Subject: Hotels.com travel confirmation - 6 Feb - (Itinerary # 72472299711497)



Thanks!

Your reservation is confirmed. No need to call to reconfirm.

Deerfoot Inn & Casino, Calgary

6 Feb 2023 - 8 Feb 2023

[See your itinerary](#)

[Download to your phone](#)

Hotel overview



Deerfoot Inn & Casino

1000, 11500 - 35 Street SE, Calgary,
AB, T2Z 3W4 Canada

[Manage your booking](#) [View hotel Map](#)
and [directions](#)

Reservation dates

6 Feb 2023 - 8 Feb 2023

Itinerary

72472299711497

Learn about the [cleaning and safety practices](#) before your trip begins.

Check-in and Check-out

Check-in time

4:00 PM

Check-out time

noon

Check-in policies

Check-in time starts at 4:00 PM

Check-in time ends at 2:30 AM

Minimum check-in age is: 18

If a late check-in is planned, contact this property directly for their late check-in policy.

Special instructions

Front desk staff will greet guests on arrival.

Room

Guests

Reserved for Jordon Christianson

1 adult

Room

Standard Room, 1 King Bed with Sofa bed

Room requests

1 King Bed and 1 Double Sofa Bed

Non-smoking room

Price summary

Price breakdown

Room price: CA \$390.70

2 nights: CA \$174.00 /night

Taxes & fees: CA \$34.35

Property fee: CA \$8.35

Total: CA \$390.70



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Collected by Hotels.com

Unless specified otherwise, rates are quoted in Canadian dollars.

For residents of Quebec, prices include a contribution to the Indemnity Fund of C\$3.50 per \$1000 of travel services purchased.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Rules and restrictions

Cancellations and changes

We understand that sometimes plans fall through. We do not charge a cancel or change fee. When the property charges such fees in accordance with its own policies, the cost will be passed on to you. Deerfoot Inn & Casino charges the following cancellation and change fees.

The room/unit type and rate selected are non-refundable. Should you change or cancel this reservation for any reason, your payment will not be refunded.

No refunds will be issued for late check-in or early check-out.

Stay extensions require a new reservation.

Pricing and Payment

Hotel fees

The price DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Pricing

Your credit card is charged the total cost at time of purchase. Prices and room/unit availability are not guaranteed until full payment is received.

Some properties request that we wait to submit guest names until 7 days prior to check in. In such a case, your room/unit is reserved, but your name is not yet on file with the property.

Guest Charges and Room Capacity

Base rate is for 2 guests.

Total maximum number of guests per room/unit is 4.

Maximum number of adults per room/unit is 4.

Maximum number of children per room/unit is 3.

Maximum number of infants per room/unit is 2.

This property considers guests aged 17 and under, at time of travel, to be children.

Availability of accommodation in the same property for extra guests is not guaranteed.

The fee for extra adults is C\$20.00 per person.

Need to cancel or make a change to your trip?

Don't worry, it's quick and easy to [manage your booking](#) online.

We're here to help

For special requests and questions about your reserved room or the property, contact Deerfoot Inn & Casino.

Tel: 1 (403) 236-7529, Fax: 1 (403) 252-4767

Itinerary #72472299711497

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2023 Emerging Trends in Municipal Law - Edmonton (Hybrid)

Registration (In-Person) CA\$194.25

Edmonton EXPO Centre, 7515 118 Ave NW, Edmonton, AB T5B 0J2, Canada

Thursday, 16 February 2023 from 8:30 a.m. to 3:30 p.m. (MT)

Eventbrite Completed

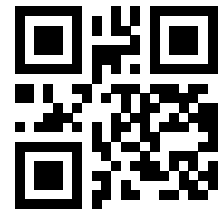


Order Information

Order #5777499019. Ordered by Jordon Christianson on 6 February 2023 11:33 AM

Name

Jordon Christianson



57774990199418745619001

Event Information:

Please note that tickets are not required. On the day of the event, please check-in at the registration desk. If you have any questions, please contact us at marketing@brownleelaw.com or Julia Rosso at jrosso@brownleelaw.com. Thank you!

Ticket Information:

Please note that tickets are not required. On the day of the event, please check-in at the registration desk. If you have any questions, please contact us at marketing@brownleelaw.com or Julia Rosso at jrosso@brownleelaw.com. Thank you!

Shyanne Jones

From: Hotels.com <confirmation@mail.hotels.com>
Sent: Friday, February 10, 2023 3:53 PM
To: Shyanne Jones
Subject: Hotels.com travel confirmation - 16 Feb - (Itinerary # 72488839785466)



Thanks!

Your reservation is confirmed. No need to call to reconfirm.

Holiday Inn Express Red Deer, an IHG Hotel, Red Deer

16 Feb 2023 - 17 Feb 2023

[See your itinerary](#)

[Download to your phone](#)

Hotel overview



Holiday Inn Express Red Deer, an IHG Hotel

2803 50 Ave, Red Deer, AB, T4R1H1
Canada

[Manage your booking](#) [View hotel Map](#)
[and directions](#)

Reservation dates

16 Feb 2023 - 17 Feb 2023

Itinerary #

72488839785466

Learn about the [cleaning and safety practices](#) before your trip begins.

Check-in and Check-out

Check-in time

4:00 PM

Check-out time

11 AM

Check-in policies

Check-in time starts at 4:00 PM

Check-in time ends at anytime

Minimum check-in age is: 18

If a late check-in is planned, contact this property directly for their late check-in policy.

Special instructions

Front desk staff will greet guests on arrival. At check-in, guests must provide a record of full COVID-19 vaccination. The COVID-19 vaccination record requirement applies to all guests aged 18 and up; guests must have received complete COVID-19 vaccination at least 14 days prior to check-in.

Room

Guests

Reserved for Jordon Christianson

1 adult

Room

Standard Room, 1 King Bed

Room requests

1 King Bed

Non-smoking room

Price summary

Price breakdown

Room price: CA \$131.19

1 night: CA \$118.00

Taxes: CA \$13.19



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Fees: CA \$5.00

Total: CA \$136.19

Unless specified otherwise, rates are quoted in Canadian dollars.

For residents of Quebec, prices include a contribution to the Indemnity Fund of C\$3.50 per \$1000 of travel services purchased.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the property:

- Service fee: CAD 5 per accommodation, per night

We have included all charges provided to us by the property.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Rules and restrictions

Cancellations and changes

If you cancel or change your plans, please cancel your reservation in accordance with the property's cancellation policies to avoid a no-show charge.

Free cancellation until February 15 at 6:00 PM (Mountain Standard Time (US & Canada))

Cancellations or changes made after 6:00p (property local time) on 15 Feb. 2023 or no-shows are subject to a property fee equal to 100% of the total amount paid for the reservation.

Pricing and Payment

Hotel fees

The price DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Guest Charges and Room Capacity

Base rate is for 2 guests.

If rates are listed below, they may be quoted in the currency of the country where the property is located.

Total maximum number of guests per room/unit is 2.

Maximum number of adults per room/unit is 2.

Maximum number of children per room/unit is 1.

This property considers guests aged 17 and under, at time of travel, to be children.

Availability of accommodation in the same property for extra guests is not guaranteed.

The fee for extra adults is C\$10.00 per person.

Need to cancel or make a change to your trip?

Don't worry, it's quick and easy to [manage your booking](#) online.

We're here to help

For special requests and questions about your reserved room or the property, contact Holiday Inn Express Red Deer, an IHG Hotel.

Tel: 1 (403) 343-2112, Fax: 1 (403) 340-8540

Itinerary #72488839785466

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Shyanne Jones

From: Hotels.com <confirmation@mail.hotels.com>
Sent: Friday, February 10, 2023 3:43 PM
To: Shyanne Jones
Subject: Hotels.com travel confirmation - 15 Feb - (Itinerary # 72488835769275)



Thanks!

Your reservation is confirmed. No need to call to reconfirm.

Chateau Lacombe Hotel, Edmonton

15 Feb 2023 - 16 Feb 2023

[See your itinerary](#)

[Download to your phone](#)

Hotel overview



Chateau Lacombe Hotel

10111 Bellamy Hill Nw, Edmonton,
AB, T5J1N7 Canada

[Manage your booking](#) [View hotel Map](#)
[and directions](#)

Reservation dates

15 Feb 2023 - 16 Feb 2023

Itinerary

72488835769275

Learn about the [cleaning and safety practices](#) before your trip begins.

Check-in and Check-out

Check-in time

4 PM

Check-out time

noon

Check-in policies

Check-in time starts at 4 PM

Check-in time ends at midnight

Minimum check-in age is: 18

If a late check-in is planned, contact this property directly for their late check-in policy.

Special instructions

This property doesn't offer after-hours check-in. Front desk staff will greet guests on arrival.

Room

Guests

Reserved for Jordon Christianson

1 adult

Room

Standard Room, 1 King Bed, City View

Room requests

1 King Bed

Non-smoking room

Price summary

Price breakdown

Room price: CA \$165.71

1 night: CA \$147.60

Taxes: CA \$18.11

Total: CA \$165.71



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Collected by the hotel

Includes your Member Price

Prices shown after CA \$16.40 savings

Unless specified otherwise, rates are quoted in Canadian dollars.

For residents of Quebec, prices include a contribution to the Indemnity Fund of C\$3.50 per \$1000 of travel services purchased.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Rules and restrictions

Cancellations and changes

If you cancel or change your plans, please cancel your reservation in accordance with the property's cancellation policies to avoid a no-show charge.

Free cancellation until February 14 at 6:00 PM (Mountain Standard Time (US & Canada))

Cancellations or changes made after 6:00p (property local time) on 14 Feb. 2023 or no-shows are subject to a property fee equal to 100% of the total amount paid for the reservation.

Pricing and Payment

Hotel fees

The price DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Guest Charges and Room Capacity

Base rate is for 2 guests.

If rates are listed below, they may be quoted in the currency of the country where the property is located.

Total maximum number of guests per room/unit is 2.

Maximum number of adults per room/unit is 2.

Maximum number of children per room/unit is 1.

Maximum number of infants per room/unit is 1.

This property considers guests aged 17 and under, at time of travel, to be children.

Availability of accommodation in the same property for extra guests is not guaranteed.

The fee for extra adults is C\$15.00 per person.

Need to cancel or make a change to your trip?

Don't worry, it's quick and easy to [manage your booking](#) online.

We're here to help

For special requests and questions about your reserved room or the property, contact Chateau Lacombe Hotel.

Tel: 1 (780) 428-6611, Fax: 1 (780) 425-6564

Itinerary #72488835769275

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Shyanne Jones

From: Hotels.com <confirmation@mail.hotels.com>
Sent: Monday, February 13, 2023 1:37 PM
To: Shyanne Jones
Subject: Hotels.com travel confirmation - 21 Feb - (Itinerary # 72490734142033)



Thanks!

Your reservation is confirmed. No need to call to reconfirm.

Coast Calgary Downtown Hotel & Suites by APA, Calgary

21 Feb 2023 - 23 Feb 2023

[See your itinerary](#)

[Download to your phone](#)

Hotel overview



Coast Calgary Downtown Hotel & Suites by APA

610 4th Avenue SW, Calgary, AB, T2P 0K1 Canada

[Manage your booking](#) [View hotel Map and directions](#)

Reservation dates

21 Feb 2023 - 23 Feb 2023

Itinerary #

72490734142033

Learn about the [cleaning and safety practices](#) before your trip begins.

Check-in and Check-out

Check-in time

4:00 PM

Check-out time

11 AM

Check-in policies

Check-in time starts at 4:00 PM

Check-in time ends at 4 AM

Minimum check-in age is: 18

If a late check-in is planned, contact this property directly for their late check-in policy.

Special instructions

Front desk staff will greet guests on arrival.

Room

Guests

Reserved for Jordon Christianson

1 adult

Room

Premium Studio, 1 King Bed

Room requests

1 King Bed

Non-smoking room

Price summary

Price breakdown

Room price: CA \$284.56

2 nights: CA \$126.72 /night

Taxes & fees: CA \$31.12

Total: CA \$284.56

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Book early and save 12%
Prices shown after CA \$34.56 savings

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For residents of Quebec, prices include a contribution to the Indemnity Fund of C\$3.50 per \$1000 of travel services purchased.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Rules and restrictions

Cancellations and changes

We understand that sometimes plans fall through. We do not charge a cancel or change fee. When the property charges such fees in accordance with its own policies, the cost will be passed on to you. Coast Calgary Downtown Hotel & Suites by APA charges the following cancellation and change fees.

The room/unit type and rate selected are non-refundable. Should you change or cancel this reservation for any reason, your payment will not be refunded.

No refunds will be issued for late check-in or early check-out.

Stay extensions require a new reservation.

Pricing and Payment

Hotel fees

The price DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Pricing

Your credit card is charged the total cost at time of purchase. Prices and room/unit availability are not guaranteed until full payment is received.

Some properties request that we wait to submit guest names until 7 days prior to check in. In such a case, your room/unit is reserved, but your name is not yet on file with the property.

Guest Charges and Room Capacity

Base rate is for 1 guest.

Total maximum number of guests per room/unit is 2.

Maximum number of adults per room/unit is 2.

This property considers guests aged 17 and under, at time of travel, to be children.

Availability of accommodation in the same property for extra guests is not guaranteed.

Need to cancel or make a change to your trip?

Don't worry, it's quick and easy to [manage your booking](#) online.

We're here to help

For special requests and questions about your reserved room or the property, contact Coast Calgary Downtown Hotel & Suites by APA.

Tel: 1 (403) 231-1000, Fax: 1 (403) 231-1012

Itinerary #72490734142033

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