

## ALBERTA

## PERSONAL EXPENSE CLAIM

07/08

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS		DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2023	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"					COL "B"	
				MEALS					OTHER EXPENSE	
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST W/O GST
2-Oct	7:00 PM	Depart for Calgary: Risk Registry Workshop								
3-Oct	7:30 PM	Attended; Carpooled w T. Caskey		1	1	1	41.55			
3-Oct		Lodging 1 Night @ \$147.25								165.32
3-Oct		Daily Per Diem, 1 day @ \$7.35								7.35
6-Oct	6:30 AM	Depart for Lacombe: CRMA District 2 Fall Mtg		1		1	29.95			
6-Oct	7:00 PM	Returned; lunch provided	615							
12-Oct	2:00 PM	Depart for Oyen: Pattern Wind Lanfine Wind Dedication								
12-Oct	6:00 PM	Returned	232							
13-Oct	10:00 AM	Depart for Pollockville: Tour Deadfish/Carolside; lunch provided								
13-Oct	6:00 PM	Returned	165							
16-Oct	4:45 PM	Depart for Oyen: In-Powered Meeting (supper provided)								
16-Oct	8:00 PM	Returned	232							
18-Oct	10:00 AM	Depart for Edmonton: Exe Dir Mtg then EDA Dinner			1		11.60			173.25
19-Oct	4:00 PM	Meetings then Returned		1	1		20.80			
19-Oct		Lodging 1 Night @ \$154.00; Parking @ \$25.00								189.96
19-Oct		Daily Per Diem, 1 day @ \$7.35								7.35
25-Oct	8:00 AM	Depart for Oyen: Joint Irrigation SC Meeting			1		11.60			
25-Oct	4:30 PM	Returned	232							
27-Oct	6:00 AM	Depart for Med Hat: SE AB Economic Growth Forum		1	1		20.80			
27-Oct	5:00 PM	Returned	490							
			2,198	GROSS			136.30			543.23
				LESS G.S.T.			6.49			16.80
				TOTAL NET CLAIM			129.81			526.43

## GST CALCULATIONS:

\*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED
A		136.30 X 5/105 = 6.49
A		X 5/105 =
B	7.58	193.70 X 5/105 = 16.80
C		1,109.99 X 5/105 = 52.86
TOTAL G.S.T.=		\$76.15

## COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.505	2,198	1,109.99
LESS: G.S.T.			52.86
TOTAL NET CLAIM			\$1,057.13

## PERIOD COVERED BY THIS CLAIM

FROM:	October 1, 2023
TO:	October 31, 2023

## Expenses not paid by Claimant

G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-214 (Membership/Conferenc	
2-12-10-00-211 (Travel & Subs.)	656.24
2-12-10-00-212 (Mileage)	1,057.13
2-12-10-00-213 (Hospitality)	
6-00-00-00-103 (GST)	76.15
TOTAL	\$1,789.52

TOTAL CLAIM (A+B+C)	\$1,789.52
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$1,789.52

S. Jones, December 13, 2023

PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE

13th December '23.

E.O. APPROVAL, DATE

JUN 2/24



## PERSONAL EXPENSE CLAIM CONTINUATION SHEET

CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS	[REDACTED]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[REDACTED]		SPECIAL AREAS BOARD
	[REDACTED]	OCCUPATION	Chair

[illegible]

**Shyanne Jones**

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**From:** Hotels.com <confirmation@mail.hotels.com>  
**Sent:** Monday, October 2, 2023 8:28 AM  
**To:** Shyanne Jones  
**Subject:** Hotels.com travel confirmation - Oct 2 - (Itinerary # 72668902230204)

**Thanks!**

**Your reservation is confirmed. No need to call to reconfirm.**

**Sandman Signature Calgary Downtown Hotel, Calgary**

2 Oct 2023 - 3 Oct 2023

### Hotel overview



#### **Sandman Signature Calgary Downtown Hotel**

888 7th Ave SW, Calgary, AB, T2P  
3J3 Canada

[Manage your booking](#) [View hotel Map  
and directions](#)

#### **Reservation dates**

2 Oct 2023 - 3 Oct 2023

#### **Itinerary #**

72668902230204

### Price summary

#### **Price breakdown**

Room price: CA \$165.32  
1 night: CA \$147.25  
Taxes & Fees: CA \$18.07

**Total: CA \$165.32**

Collected by Hotels.com

### Room

#### **Guests**

Reserved for Jordon Christianson  
1 adult

#### **Room**

Room, 1 Queen Bed (Corporate Queen Room)

#### **Room requests**

1 Queen Bed  
Non-smoking room

**Shyanne Jones**

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**From:** Economic Developers Alberta (EDA) <admin@edaalberta.ca>  
**Sent:** Tuesday, July 11, 2023 2:33 PM  
**To:** Jordon Christianson  
**Subject:** Economic Developers Alberta (EDA) Payment receipt

## Payment Receipt



Economic Developers Alberta (EDA)

Date: July 11, 2023

Amount: \$173.25

Tender: Wild Apricot Payment

Payment received from:

Jordon Christianson

jordon.christianson@specialareas.ab.ca

Special Areas Board

Payment for:

Date	Document	
July 11, 2023	<a href="#">Invoice 13301</a> Registration for "2023 EDA Ministry Dinner" (October 18, 2023 5:00 PM - 9:00 PM, Coast Edmonton Plaza Hotel, 10155-105 St., Edmonton AB.), Non-Member	Settled amount \$173.25 Invoice total \$173.25 Due \$0.00

Total settled: \$173.25

Available balance: \$0.00

**EDA GST #86146 0715 RT001**



10155 105th Street,  
Edmonton, AB T5J 1E2  
Tel: (780) 423 4811 Fax: (780) 423 3204

**Mr Jordon Christianson**  
Box 820  
HANNA AB T0J1P0

## Receipt

Invoice date 10/19/2023  
Our reference CEP-FC903134 /  
Your reference 816688576  
GST Number 10103 5467 RT0020

Guest	Mr Jordon Christianson	Arrival	10/18/2023	Departure	10/19/2023	Room	1101
Date	Description	Quantity	Unit Price	Total ()			
10/18/2023	Room Charge	1	154.00	154.00			
10/18/2023	Tourism Levy	1	6.34	6.34			
10/18/2023	Destination Market Fee	1	4.62	4.62			
10/18/2023	Parking Daily	1	25.00	25.00			
				Total invoice		189.96	
10/19/2023	Auth: 01683N					-189.96	
				Total Paid		-189.96	
				Total Due		0.00	

Total GST

**For Corporate Accounts please forward cheque payments to our Head Office address:  
535 Thurlow Street, Suite 700, Vancouver, BC, V6V 3L2**

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on a overdue balance.

Signature X \_\_\_\_\_

*For reservations: [www.coasthotels.com](http://www.coasthotels.com) or 1-800-663-1144*