

ALBERTA**PERSONAL EXPENSE CLAIM**

ALBERTA		PERSONAL EXPERIENCE OF MR.	
CLAIMANT	Jordon Christianson	EMPLOYEE NUMBER	
ADDRESS		DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2024	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"						COL "B"	
				MEALS						OTHER EXPENSE	
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST	W/O GST
1-May	8:00 AM	Depart for Calgary: Joint Irrigation Open House			1		17.00				
1-May	6:30 PM	Returned, carpooled w/ T. Caskey									
21-May	11:00 AM	Depart for Buffalo: Ratepayer Meeting									
21-May	6:00 PM	Returned; lunch provided	232								
22-May	8:00 AM	Depart for Oyen; Joint Irrigation Mtg			1		17.00				
22-May	1:00 PM	Returned	232								
23-May	11:00 AM	Depart for Consort: Ratepayer Meeting			1		17.00				
23-May	5:00 PM	Returned	264								
29-May	8:00 AM	Depart for Oyen: Joint Irrigation Meeting then			1		17.00				
29-May	4:00 PM	General Admin; Returned	232								
			960	GROSS			68.00				
				LESS G.S.T.			3.24				
				TOTAL NET CLAIM			64.76				

GST CALCULATIONS:
 *Use GST amount shown if separate

GST CALCULATIONS:

***Use GST amount shown if separate on invoice, otherwise do calculation.**

COL	ACTUAL	CALCULATED	
A	 	68.00 X 5/105 =	3.24
A	 	X 5/105 =	
B	 	X 5/105 =	
C	 	528.00 X 5/105 =	25.14
TOTAL G.S.T.=			\$28.38

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.550	960	528.00
LESS: G.S.T.			25.14
TOTAL NET CLAIM			\$502.86

PERIOD COVERED BY THIS CLAIM

FROM: May 1, 2024

TO: **May 31, 2024**

S. Jones, June 12, 2024

PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE

17th June / 24

E.O. APPROVAL DATE

DATE 26/24