

PERSONAL EXPENSE CLAIM

CLAIMANT	<u>Shaune Kovitch</u>	EMPLOYEE NUMBER	<u>114322</u>
ADDRESS	<u>[REDACTED]</u>	DEPARTMENT & BRANCH	<u>ALBERTA MUNICIPAL AFFAIRS</u>
	<u>[REDACTED]</u>		<u>SPECIAL AREAS BOARD</u>
	<u>[REDACTED]</u>	OCCUPATION	<u>Chair, Special Areas Board</u>

DATE 2025	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"						COL "B"	
				MEALS						OTHER EXPENSE	
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST	W/O GST
03-Apr	7:00 AM	Depart for YSC: Foreman Kick-off Meeting		1			13.00				
03-Apr	4:30 PM	Returned in T2301; Lunch \$57.48 (Corp Card)									
04-Apr	8:15 AM	Depart for Oyen: General Admin			1		17.00				
04-Apr	4:30 PM	Returned in T2301									
10-Apr	8:15 AM	Depart for YSC: Direct Reports meetings + G Trout									
10-Apr	4:30 PM	Returned in T2301; Lunch \$28.98 (Corp Card)									
16-Apr	8:30 AM	Depart for Pollockville: McNiven Road Meeting			1		17.00				
16-Apr	1:30 PM	Returned in T2301									
17-Apr	8:00 AM	Depart for Consort: CDMCB Meeting									
17-Apr	4:00 PM	Returned in T2301; Lunch \$118.94 (Corp Card)									
				GROSS			47.00				
				LESS G.S.T.			2.24				
				TOTAL NET CLAIM			44.76				

GST CALCULATIONS:
 Use GST amount shown if separate

GST CALCULATIONS:			
Use GST amount shown if separate invoice, otherwise do calculation.			
COL	ACTUAL	CALCULATED	
A		47.00 X 5/105 =	2.24
A		X 5/105 =	
B		X 5/105 =	
C		X 5/105 =	
TOTAL G.S.T.=			\$2.24

COL "C" - KILOMETRE CLAIM			
CLASS	RATE	KILOMETRES	AMOUNT
A	0.550		
LESS: G.S.T.			
TOTAL NET CLAIM			

PERIOD COVERED BY THIS CLAIM

FROM:	April 1, 2025
TO:	April 30, 2025

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-211 (Travel & Subs.)	44.76
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	2.24
TOTAL	\$47.00

TOTAL CLAIM (A+B+C)	\$47.00
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$47.00

S. Jones, June 3, 2025

PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE

E.O. APPROVAL DATE

JUNE 30/25

Small World Cafe
301 MAIN STREET
YOUNGSTOWN, AB T0J 3P0
4033635770
WWW.NONE.COM

* 25 *
TO GO

Cashier: Employee
03-Apr-2025 12:27:42P

Transaction 014429

Small World Cafe
301 Main Street
Youngstown, Alberta T0J 3P0
4034350089

1 Manual Transaction CA\$57.48

Total CA\$57.48
CREDIT CARD SALE CA\$57.48
MASTERCARD 3260

Retain this copy for statement
validation

03-Apr-2025 12:27:46p.m.

CA\$57.48 | Method:

CONTACTLESS

Mastercard

Reference ID: 509300610802

Auth ID: 003286

MID: *****9621

AID: A0000000041010

AthNtwkNm: MASTERCARD

NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/9RK7AP2D7TQVM>

Clover ID: J1NKC6P1XV1XW

2025-04-03 12:27:41

Grilled Ham and Swiss Combo \$11.43
Fries \$0.00

Soup/Salad and Sandwich \$9.52
Water \$1.90
Hot Chocolate \$0.00
8oz Small \$1.90

Hot Chocolate \$0.00
12oz Medium \$2.38

Grilled Ham And Swiss \$7.62
Turkey Bun \$5.71
Chicken Wings \$9.52
Side Salad \$4.76

Subtotal \$54.74
GST \$2.74
Total \$57.48

Payment Type: Mastercard

Order No. 25

GST No.

You the real MVP

April 3rd Lunch: \$57.48 (Corp Card)

Shaune Kovitch, Heather Pedersen, Riley Thompson, Brenda Schnurer
Lisa Colby

Foreman kick-off meeting with HR and Safety staff.

Small World Cafe
301 MAIN STREET
YOUNGSTOWN, AB T0J 3P0
4033635770
WWW.NONE.COM

Cashier: Employee
10-Apr-2025 11:55:28A
Transaction 014475

1 Manual Transaction CA\$28.98

Total CA\$28.98

CREDIT CARD SALE CA\$28.98
MASTERCARD 3260

Retain this copy for statement
validation

10-Apr-2025 11:55:35a.m.

CA\$28.98 | Method:

CONTACTLESS

Mastercard

Reference ID: 510000611584

Auth ID: 010546

MID: *****9621

AID: A0000000041010

AthNtwkNm: MASTERCARD

NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/XVYRNPKEH4MVE>

* 11 *

TO GO

Small World Cafe
301 Mainstreet
Youngstown, Alberta T0J 3P0
40336350089

2025-04-10

11:55:27

2x Water	\$3.80
Chicken Wings	\$9.52
Salad	\$9.52
Side Salad	\$4.76

Subtotal \$27.60

GST \$1.38

Total \$28.98

Payment Type: MasterCard

Order No. 11

April 10th Lunch: \$28.98 (Corp Card)

Shaune Kovitch,
Greg Trout, Trout Vision

Monthly meeting with Consultant.

CONSORT RESTAURANT

4931 50ST
CONSORT, AB T0C 1B0
4035772088
WWW.NONE.CA

Cashier: Employee

Transaction 006398

Total \$103.43
Tip \$15.51
CREDIT CARD SALE \$118.94
MASTERCARD 3260

Retain this copy for statement
validation

17-Apr.-2025 1:11:07p.m.
\$118.94 | Method: CONTACTLESS
Mastercard [REDACTED]
Reference ID: 510700578042
Auth ID: 017730
MID: *****8758
AID: A0000000041010
AthNtwkNm: MASTERCARD
NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/VD0V0X8FTXJ9T>

* YOUR RECEIPT *
* THANK YOU *
*

02-44 02-04-2000
0007
DEPT 01 \$13.75T1
DEPT 01 \$1.75T1
DEPT 01 \$3.75T1
DEPT 01 \$3.75T1
DEPT 01 \$17.75T1
DEPT 01 \$16.75T1
DEPT 01 \$1.50T1
DEPT 01 \$18.75T1
DEPT 01 \$3.75T1
DEPT 01 \$5.00T1
DEPT 01 \$4.93T1

TOTAL \$103.43
CASH \$103.43

Have a nice day
PLEASE COME AGAIN

April 17th Lunch: \$118.94 (Corp Card)

Shaune Kovitch, Jordon Christianson, Darren Jones, Shelagh Olmstead

Meeting with Senior Administration regarding Consort Medical and Nurse Practitioners.

ALBERTA**PERSONAL EXPENSE CLAIM**

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	301 2nd Avenue E.	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	Oyen, Alberta		SPECIAL AREAS BOARD
	T0J 2J0	OCCUPATION	Chair, Special Areas Board

DATE 2025	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"						COL "B"	
				MEALS						OTHER EXPENSE	
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST	W/O GST
01-May	8:15 AM	Depart for Oyen: Dr Clinic Meetings			1		17.00				
01-May	4:30 PM	Returned in T2301									
02-May	8:15 AM	Depart for YSC: Admin and Catch-up Mtgs									
02-May	4:30 PM	Returned in T2301; Lunch \$32.99 Corp Card									
06-May		Working Lunch: P. Newman \$42.85 Corp Card									
13-May	4:00 PM	Attend Water Feasibility Open House in Hanna				1	27.00				
13-May	7:30 PM	Returned									
14-May	4:00 PM	Depart for YSC: Water Feasibility Open House				1	27.00				
14-May	7:30 PM	Returned in T2301									
15-May	3:30 PM	Depart for Oyen: Water Feasibility Open House				1	27.00				
15-May	7:30 PM	Returned in T2301									
16-May	8:00 AM	Depart for YSC: G Trout Meeting + Ops			1		17.00				
16-May	4:30 PM	Returned in T2301									
20-May	8:00 AM	Depart for Consort: Admin + Village of Consort Meetings									
20-May	5:00 PM	Returned in T2301; Lunch \$45.89 (Corp Card)									
28-May	11:00 AM	Depart for Pollockville: Ratepayer Meeting			1		17.00				
28-May	5:00 PM	Returned in T2301									
28-May		Supplies: Youngstown Boardroom Reno									
29-May		3 Days Hotel for K. Rohl, Deputy Fire Chief (AFCA) \$427.05 Corp									

GROSS	132.00			
LESS G.S.T.	6.29			
TOTAL NET CLAIM	125.71			

GST CALCULATIONS:

*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A		132.00 X 5/105 =	6.29
A		X 5/105 =	
B		X 5/105 =	
C		X 5/105 =	
TOTAL G.S.T.=			\$6.29

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.550		
LESS: G.S.T.			
TOTAL NET CLAIM			

PERIOD COVERED BY THIS CLAIM

FROM:	May 1, 2025
TO:	May 31, 2025

S. Jones, June 3, 2025
PREPARED BY, DATE

SIGNATURE OF CLAIMANT, DATE

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-12-10-00-211 (Travel & Subs.)	125.71
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	6.29
TOTAL	\$132.00

TOTAL CLAIM (A+B+C)	\$132.00
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$132.00

E.O. APPROVAL, DATE

Small World Cafe
301 MAIN STREET
YOUNGSTOWN, AB T0J 3P0
4033635770
WWW.NONE.COM

Cashier: Employee
02-May-2025 12:19:09P
Transaction 014645

1 Manual Transaction CA\$32.99

Total CA\$32.99
CREDIT CARD SALE CA\$32.99
MASTERCARD 3260

Retain this copy for statement
validation

02-May-2025 12:19:16p.m.
CA\$32.99 | Method:
CONTACTLESS
Mastercard XXXXXXXXXXXX3260
Reference ID: 512200614491
Auth ID: 002110
MID: *****9621
AID: A0000000041010
AthNtwkNm: MASTERCARD
NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/3ZPPEYA2A26AW>

Clover ID: KVI11QNNRP89M

* 26 *
TO GO

Small World Cafe
301 Mainstreet
Youngstown, Alberta T0J 3P0
4034350089

2025-05-02 12:19:08
2x Clubhouse Supreme \$26.66
Soup \$4.76

Subtotal \$31.42
GST \$1.57
Total \$32.99

Payment Type: MasterCard

Order No. 26

GST No.

You the real MVP

May 2nd Lunch: \$32.99 (Corp Card)

Shaune Kovitch, Brent Fecho

Catch-up meeting with Mr. Fecho.

Small World Cafe
301 MAIN STREET
YOUNGSTOWN, AB T0J 3P0
4033635770
WWW.NONE.COM

Cashier: Employee
02-May-2025 12:19:09P
Transaction 014645

1 Manual Transaction CA\$32.99

Total CA\$32.99
CREDIT CARD SALE CA\$32.99
MASTERCARD 3260

Retain this copy for statement
validation

02-May-2025 12:19:16p.m.
CA\$32.99 | Method:
CONTACTLESS
Mastercard XXXXXXXXXXXX3260
Reference ID: 512200614491
Auth ID: 002110
MID: *****9621
AID: A0000000041010
AthNtwkNm: MASTERCARD
NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/3ZPPEYA2A26AW>

Clover ID: KVT11QNNRP89M

* 26 *
TO GO

Small World Cafe
301 Mainstreet
Youngstown, Alberta T0J 3P0
4034350089

2025-05-02 12:19:08
2x Clubhouse Supreme \$26.66
Soup \$4.76

Subtotal \$31.42
GST \$1.57
Total \$32.99
Payment Type: MasterCard

Order No. 26

GST No.

You the real MVP

May 2nd Lunch: \$32.99 (Corp Card)

Shaune Kovitch, Brent Fecho

CANADA GREY MOTOR INN
616 2ND AVE
HAINNA, AB T0J1P0
(403) 854-4471

SALE

REF#: 00000004
Batch #: 637 SEQ: 637001001004
05/06/25 12:57:02
APPR CODE: 006280
MASTERCARD
*****3260P

AMOUNT \$34.85
TIP \$8.00
TOTAL \$42.85

00 - APPROVED - 001

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 01

Thank You

CUSTOMER COPY

Canada Grey Motor Inn

Room: 2116 / Canada Grey Lounge
Server: Marne
Area: Lounge
Table#: 1 Covers: 4
Chit #: 02274351
Date: May 6/25 Time: 12:56pm

Club House Db1 Sand 11.38
- add fries 3.76
Steak Sandwich 16.05

Sub Total: 33.19
GST 1.66

Chit Total: \$34.85

Gratuity: _____
Total: _____

Our GST/HST # is 137525358R10001

Room Number

Guest's Signature

Please Print Your Name

Thank you for choosing
the Canada Grey Lounge

Please Pay Your Server

May 6th Lunch: \$48.85 (Corp Card)

Shaune Kovitch
Pat Newman, TetraTech

Working lunch discussing Hwy 855 and other TetraTech work for SAB.

CANADA GREY MOTOR INN
616 2ND AVE
HANNA, AB T0J1P0
(403) 854-4471

SALE

Batch #: 637 REF#: 00000004
05/06/25 SEQ: 637001001004
APPR CODE: 006280 12:57:02
MASTERCARD
*****3260P **

AMOUNT \$34.85
TIP \$8.00
TOTAL \$42.85

00 - APPROVED - 001

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 01

Thank You

CUSTOMER COPY

Canada Grey Motor Inn

Room: ZLINE 7 Canada Grey Lounge
Server: Marne
Area: Lounge
Table#: 7 Covers: 4
Chit #: 02254351
Date: May 6/25 Time: 12:56pm

Club House Dbl Sand 11.38
- add fries 3.76
Steak Sandwich 18.05

Sub-Total: 33.19
GST 1.66

Chit Total: \$34.85

Gratuity: _____
Total: _____

Our GST/HST # is 137525358RT0001

Room Number

Guest's Signature

Please Print Your Name

Thank you for choosing
the Canada Grey Lounge

Please Pay Your Server

May 6th Lunch: \$48.85 (Corp Card)

Shaune Kovitch
Pat Newman, TetraTech

CONSORT RESTAURANT

4931 50ST
CONSORT, AB T0C 1B0
4035772088
WWW.NONE.CA

Cashier: Employee

Transaction 006563

Total \$39.90
Tip \$5.99
CREDIT CARD SALE \$45.89
MASTERCARD 3260

Retain this copy for statement
validation

20-May-2025 1:14:14p.m.
\$45.89 | Method: CONTACTLESS
Mastercard XXXXXXXXXXXX3260
Reference ID: 514000580813
Auth ID: 020300
MID: *****8758
AID: A0000000041010
AthNtwkNm: MASTERCARD
NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/XA1WQQ4S9GR3E>

* OTHER RECEIPT *
* THANK YOU *

DEPT 01 -11 8897

TeViyAk what
how
sub in

DEPT 01 *16.75T1
DEPT 01 *1.00T1
DEPT 01 *2.00T1
*1.90T1

TOTAL *39.90
CASH *39.90

HAVE A NICE DAY
PLEASE COME AGAIN

May 20th Lunch: \$45.89 (Corp Card)

Shaune Kovitch,
Amy Deagle, Rural Health Consulting

Working lunch discussing the Nurse Practitioner program in Consort.

CONSORT RESTAURANT

4931 50ST
CONSORT, AB T0C 1B0
4035772088
WWW.NONE.CA

Cashier: Employee

Transaction 006563

Total \$39.90
Tip \$5.99
CREDIT CARD SALE \$45.89
MASTERCARD 3260

Retain this copy for statement
validation

20-May-2025 1:14:14p.m.
\$45.89 | Method: CONTACTLESS
Mastercard XXXXXXXXXXXX3260
Reference ID: 514000580813
Auth ID: 020300
MID: *****8758
AID: A0000000041010
AthNtwkNm: MASTERCARD
NO CARDHOLDER VERIFICATION

Online: <https://clover.com/p/XA1WQQ4S9GR3E>

* YOUR RECEIPT *
* THANK YOU *

* 0000 01 * 11 8897

Teviyak what
how
sub in

DEPT 01 *16.75T1
DEPT 01 *1.00T1
DEPT 01 *2.00T1
DEPT 01 *1.90T1

TOTAL *39.90
CASH *39.90

~~~~~  
HAVE A NICE DAY  
PLEASE COME AGAIN  
~~~~~

May 20th Lunch: \$45.89 (Corp Card)

Shaune Kovitch,
Amy Deagle, Rural Health Consulting



MOBIUS

6812 FAIRMOUNT DR SE
CALGARY, AB T2H 0X3
+1 825-994-9663

2G R-Epoxy 2.0 \$179.95

2G R-Epoxy 2.0 \$179.95

Subtotal \$359.90

GST 5.00% \$18.00

Total \$ 377 90



MASTERCARD \$377.90
3260

May 28, 2025 • 9:03 am
Order ID: 24JVVZJ1V31TM

Hide Details

Card: MASTERCARD 3260
May 28, 2025, 9:28 AM
Method: TELEPHONE ORDER
Auth ID: 028734
Reference ID: 514800527217
Authorizing Network: MASTERCARD

All Sales Final



Ryley G.
Epoxy order
May 28/25
Shaune CC.

Boardroom Tables
YSC.
2-32-40-05-242



119 12th Avenue SW
Calgary AB T2R 0G8
Tel 403.266.4611
Toll Free 1.800.661.9378
Fax 403.237.0978
GST No 861182947

info@hotelarts.ca
www.hotelarts.ca

29 May 2025

INFORMATION INVOICE for Kyle Rohl

Confirmation 2826337

Check In 25-05-25

Check Out 28-05-25

Room 0906

Ext. Ref. 947169985

Page 1 of 1

HANNA Fire Dept

Folio 560034

Alberta Fire Chiefs Association (AFCA)

A/R 3210

20250523

Date	Description		Charges	Credits
				222.99
25-05-25	Deposit	AFCA Deposit	193.00	
25-05-25	Hotel Arts		5.79	
25-05-25	Destination Marketing Fee		7.95	
25-05-25	Alberta Tourism Levy		9.94	
25-05-25	GST		193.00	
26-05-25	Hotel Arts		5.79	
26-05-25	Destination Marketing Fee		7.95	
26-05-25	Alberta Tourism Levy		9.94	
26-05-25	GST		193.00	
27-05-25	Hotel Arts		5.79	
27-05-25	Destination Marketing Fee		7.95	
27-05-25	Alberta Tourism Levy		9.94	
27-05-25	GST			427.05
28-05-25	Mastercard	XXXXXXXXXXXX3260 XXXX		
	Total CAD		650.04	650.04
	Balance		0.00	

All guests are personally liable for the final disposition and payment of any services rendered or goods supplied by Hotel Arts and further authorize the use of their credit card to facilitate full payment. The guest accepts responsibility in the event any third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents. In the event of damage to the Hotel due to the Guest's action or negligence, the Guest shall be liable to the Hotel for compensation of damages.