ALBERTA — **PERSONAL EXPENSE CLAIM** 06/25

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2025	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
04-Sep		Conference Registration: R Girletz									
		(Corp Card: $105.00)									
05-Sep	8:30 AM	Depart for Consort: General Admin			1		18.00				
05-Sep	5:30 PM	Returned	182								
09-Sep		Board Meeting Lunch: K Wilson, S Kovitch									
		(Corp Card: $42.01)									
10-Sep	7:30 AM	Depart for Youngstown: Operations Meetings			1		18.00				
10-Sep	4:30 PM	Returned in T-2301									
12-Sep	8:00 AM	Depart for Youngstown: Dept Mtgs, onto Brooks			1	1	46.00				
12-Sep	7:30 PM	SE/SW Mayors & Reeves; Returned in T2301									
17-Sep	7:00 AM	Depart for Edm: EDC Meeting		1	1		31.00				
18-Sep	4:30 PM	Worked in Edm, Returned in T2301		1			13.00				
17-Sep		Supper (Corp Card: $50.80)									
18-Sep		Lunch (Corp Card: $35.89)									
18-Sep		Lodging 1 Night @ $164.35 (Corp Card: $217.81)									
18-Sep		Daily Per Diem, 1 day @ $7.35								7.35	
23-Sep	8:00 AM	Depart for Youngstown: HR + Ops Mtgs									
23-Sep	4:30 PM	Returned; Lunch Corp Card $34.00 (B. Fecho/S. Kovitch)									
25-Sep	8:15 AM	Depart for Oyen: AC Meeting (lunch provided)				1	28.00				
25-Sep	10:30 PM	onto YSC: BCWMC Mtg; Returned in T2301									
			182	GROSS			154.00			7.35	
				LESS G.S.T.			7.33			0.35	
				TOTAL NET CLAIM			146.67			7.00	

GST CALCULATIONS:			
*Use GST amount shown if separate on invoice, otherwise do calculation.			
COL	ACTUAL	CALCULATED	
A		154.00 X 5/105 =	7.33
A		X 5/105 =	
B		7.35 X 5/105 =	0.35
C		103.74 X 5/105 =	4.94
TOTAL G.S.T.=			*$12.62*

COL "C" - KILOMETRE CLAIM			
CLASS	RATE	KILOMETRES	AMOUNT
A	0.570	182	103.74
LESS: G.S.T.			4.94
TOTAL NET CLAIM			*$98.80*

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	153.67
2-12-10-00-212 (Mileage)	98.80
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	12.62
TOTAL	$265.09

TOTAL CLAIM (A+B+C)	$265.09
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	*$265.09*

PERIOD COVERED BY THIS CLAIM

FROM: September 1, 2025

TO: September 30, 2025

S. Jones, October 7, 2025

PREPARED BY, DATE

8-October-2025

SIGNATURE OF CLAIMANT, DATE

E.O. APPROVAL, DATE

Nov 24/25

Infrastructure Asset Management Alberta

Mail: PO Box 4091, Station C
Calgary, AB, T2T 5M9

Courier: 600-900 6 Avenue SW
Calgary, AB Canada T2P 3K2

IAMA
INFRASTRUCTURE ASSET MANAGEMENT ALBERTA

Phone: (403) 244-4487
Fax: (403) 244-2340
Email: info@assetmanagementab.ca
Web: assetmanagementab.ca

Mr. Ryley Edward Girletz
Special Areas Board
PO Box 220
Hanna, AB T0J 1P0

[redacted]

RECEIPT

INVOICE #
I-108-01125
September 4, 2025

IAMA WORKSHOP - OCTOBER 7-8, 2025

October 7, 2025 - October 8, 2025
October 2025 Workshop
Sandman Hotel Edmonton West - 17635 Stony Plain Rd, Edmonton, AB
Tues 9:00 am - 3:30 pm followed by social; Wed 8:30 am hot breakfast, sessions 9:00 am - 3:30 pm

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Registration One day add on for combo package members (You can also call the office to register)	1	$100.00	$100.00
Registration Networking Social - Oct 7th	1	$0.00	$0.00
		SUBTOTAL	$100.00
		TAX GST # 77395 8517 RT0001	$5.00
		TOTAL DUE	$105.00

DATE	PAYMENT DETAILS	AMOUNT
09/04/2025	[redacted] Shaune Kovitch Processed 09/04/2025, Tx# 10249886, Auth Code: 004638	$105.00
	TOTAL PAID	$105.00
	BALANCE OWING	**$0.00**

Please note that credit card transactions will appear on your statement under the name Associations Plus Inc.

Comments:

NOTE: You can modify your attendee list any time before 12:00am Oct 6, 2025 using our **Attendee Editor**.

Thank you for regsitering for theIAMA Workshop on October 7-8, 2025. If attending Tuesday, the sessions will start 9:00 am. Wednesday workshop will begin 8:30 am with a HOT breakfast and run to 3:30 pm.

Location: Sandman West Edmonton, 17635 Stony Plain Rd, Edmonton, AB

Cancellation Policy:

All cancellations must be made 72 hours prior to event and are subject to a $20 service fee. Within 72 hours, only substitutions will be accepted.

Occasionally, IAMA may contact you with items of interest. To remove your name from our distribution list, contact info@assetmanagementab.ca

AUTHORIZED BY EXPENDITURE OFFICER

(SIGNATURE)

Transaction	Function	Sub Function	Program	Object of Expenditure	AMOUNT
2	32	40	05	214	

Hanna Pizza & Steak
House Ltd
[illegible]
[illegible]
[illegible]
Tue 09/09/2025 12:27 PM

Sub Total:	$35.60
Tip:	$6.41
Total:	$42.01

PURCHASE
APPROVED 009901

[redacted]

THANK YOU

Hanna Pizza
& Steak House
Hanna, AB.
403-854-3424
GST # R102265790

Table 2

Check 10010
Manager: Sami Guests 1
TUE 9/09/25 12:14pm

Seat 1

1 Senior Hot Hambur	13.95
1 Club House	14.95
1 Soup of the Day	5.00
Sub/Ttl	33.90
GST	1.70
Total Due	**35.60**

PLEASE PAY YOUR SERVER
JOIN US MONDAY TO FRIDAY
FOR LUNCH SPECIALS
11:00 a.m. - 2:00 p.m.

September 9th Lunch: $42.01 (Corp card)

Shaune Kovitch
Kevin Wilson

--- TRANSACTION RECORD ---
THE SHERLOCK HOLMES PUB
10012 101A AVE NW
EDMONTON AB
T5J3Z1

Purchase
Sep 17,2025 20:21:50
[redacted]

Entry: Tap EMV (H)
Ref#: 964-0T2RIKECOI19API
Auth#: 017485 Response: 01-027
Order: MGO1758162108415
Username: ASIS

Amount $ 43.05
Tip $ 7.75

Total $ 50.80

A0000000041010 Mastercard
TVR 0000008001

Approved
FF/DT 00
Signature Not Required

LUNCH Reservations Available
Monday To Friday
Call 780 426 7784

Important:Retain this copy for your record

The Sherlock Holme's Pub
10012 Avenue NW #101A

Sherlock Holmes Pub
Downtown

Edmonton, AB
Phone:780 426 7784
Fax:780 421 8072
GST#R100313519
Table #46-2
Trans #: 1078902 Serv: HANNA B.
9/17/2025 8:2· PM # Cust: 1

Quan	Descript	Cost
1	KOREAN RICE BOWL	$21.00
1	WINGS	$20.00

Net Total: $41.00
GST $2.05

TOTAL: $43.05
Amount Due: $43.05
Food: $41.00

Visit us at sherlockshospitality.com
Follow us on Instagram sherlocks_dt
Leave a Review on Google
Please Don't Drink and Drive

September 17th Supper: $50.80 (Corp Card)

Shaune Kovitch

CHOP - 110
10235 101 Street
Edmonton AB T5J 3E9
780-441-3075

** TRANSACTION RECORD **
Tran. #: 941
Lookup #: 0094132603589
RVC: LOUNGE
Table #: 135
Check #:29 Group #: 0
Employee #: 69
Employee: AMAL

[redacted]
AID: A0000000041010
App Name: Mastercard

Amount $31.21
Tip $4.68
==========
TOTAL CAD$35.89

APPROVED 018078
00-001 (001) 018078
115CCS18
697001001001
09/18/2025 11:36:28 AM

TVR: 0000008001
TSI: E800

No signature required

Customer Copy

THANK YOU
Come Again

chop
STEAKHOUSE BAR

10235 101 Street
Edmonton, Alberta
0029 TABLE # 135
AMAL S SvrCk: 1 11:05a 09/18/25

FEATURE SOUP	13.00
CRAB CAKES	25.00
Sub Total:	38.00
GST:	1.90
09/18 11:35a TOTAL :	39.90

THANK YOU!
GST# 802860374 RT0001

Stay tuned for all Chop updates.
Sign up for our newsletter at Chop.ca

Join us for Happy Hour and Late Night!
Enjoy drinks starting at $5 and
Share plates starting at $8.

We'd love to hear about your visit,
Leave us a review on Google.

Used $10 Gift Card not itemized.

September 18th Lunch: $35.89 (Corp Card)

Shaune Kovitch

SANDMAN HOTEL GROUP

INVOICE

Shaune Kovitch
Canada

Print Date	9/18/25
Page No.	1 of 1
Room No.	1904
Arrival	09/17/25
Departure	09/18/25
Conf. No.	589347196
Folio No.	EDT 130960
GST No.	121767065 RT0001

Date	Description	Charges CAD	Credits CAD
09/17/25	Room Charge	164.35	
09/17/25	Room - DMF	6.57	
09/17/25	Room - GST	8.55	
09/17/25	Room - Tourism Levy	6.84	
09/17/25	ECO Fees	2.00	
09/17/25	GST - ECO Fees	0.10	
09/17/25	Guest Self Parking	28.00	
09/17/25	GST	1.40	
09/18/25	MasterCard [redacted]		217.81

Total	217.81		217.81
Balance	**0.00**	**CAD**	

Net Amount	192.35	CAD
Room - GST	10.05	CAD
Room - Tourism Levy	6.84	CAD
Room - DMF	6.57	CAD
ECO Fees	2.00	CAD
Total incl. vat	217.81	CAD

Sandman Signature Edmonton
Downtown Hotel
10235 101 Street
T5J 3E9 Edmonton
Tel: 1 780 428 7111

[illegible]

*** A P P R O V E D ***
AUTH REPLY TEXT:
Approval

CARDHOLDER RECEIPT

ACCOUNT WILL BE DEBITED

Completion

TOTAL AMOUNT...: CAD 217.81

[redacted]

[illegible]

I agree to be personally liable should the indicated company or person fail to pay for any part of the total charges.

EDC Edmonton

Guest Signature

Merchant ID		Credit Card #	[redacted]
Transaction ID	20195861	Credit Card Expiry	
Approval Code	017340	Capture Method	Swiped
Approval Amount	217.81	Transaction Amount	217.81

Small World Cafe
301 MAIN STREET
YOUNGSTOWN, AB T0J 3P0
4033635770
WWW.NONE.COM

Cashier: LESTER KLASSEN
23-Sep-2025 12:11:17P

Transaction 016848

Total	**CA$34.00**
CREDIT CARD SALE	CA$34.00
MASTERCARD 3260	

Retain this copy for statement validation

23-Sep -2025 12:11:22p.m.
CA$34.00 | Method: CONTACTLESS
[redacted]
Reference ID: 526600651772
Auth ID: 023909
MID: ********9621
AID: A0000000041010
AthNtwkNm: MASTERCARD
NO CARDHOLDER VERIFICATION

Online: https://clover.com/p/WGZ99C200C6S6

Clover ID: 1RHATH11493VP

Small World Cafe

4034350089
301, Mainstreet
Youngstown (Alberta), T0J 3P0

2025-09-23 12:11:30
TRANSACTION #100022

22

2 Clubhouse Combo	$ 32.38
2 Fries	$ 0.00
SUBTOTAL	$ 32.38

CREDIT CARD
PAYMENT RECEIVED

GST:	$ 1.62
Total:	$ 34.00

You the real MVP

September 23rd Lunch: $34.00 (Corp Card)

Shaune Kovitch, Brent Fecho