ALBERTA **PERSONAL EXPENSE CLAIM** 06/25

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[redacted]		SPECIAL AREAS BOARD
	[redacted]	OCCUPATION	Chair

DATE 2025	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
01-Oct	11:00 AM	Depart for Oyen: ICF Meeting + Regional Health			1		18.00				
01-Oct	4:30 PM	Returned in T2301									
02-Oct	11:00 AM	Depart for YSC: Operational Meetings			1		18.00				
02-Oct	4:30 PM	Returned in T2301									
06-Oct	11:00 AM	Depart for Edmonton: AIMCo Symposium			1		18.00				
06-Oct		Supper: $57.62 Corp.Card									
07-Oct	9:30 PM	Attended (Breakfast/Lunch provided); Returned				1	28.00				
07-Oct		Lodging 1 Night @ $169; Parking $28; Corp Card $223.08									
07-Oct		Daily Per Diem, 1 day @ $7.35								7.35	
08-Oct		Working Lunch: Regional Emergency Management									
		Corp Card: $60.15									
21-Oct	8:30 AM	Depart for Oyen: Oyen Water Co-op Meeting			1		18.00				
21-Oct	4:30 PM	Returned in T2301									
23-Oct	11:00 AM	Depart for Oyen: Meeting w/ A. Deagle			1		18.00				
23-Oct	4:30 PM	Returned in T2301									
							GROSS 118.00			7.35	
							LESS G.S.T. 5.62			0.35	
							TOTAL NET CLAIM 112.38			7.00	

GST CALCULATIONS:			
*Use GST amount shown if separate on invoice, otherwise do calculation.			
COL	ACTUAL	CALCULATED	
A		118.00 X 5/105 =	5.62
A		X 5/105 =	
B		7.35 X 5/105 =	0.35
C		X 5/105 =	
TOTAL G.S.T.=			$5.97

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	119.38
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	5.97
TOTAL	$125.35

COL "C" - KILOMETRE CLAIM			
CLASS	RATE	KILOMETRES	AMOUNT
A	0.570		
LESS: G.S.T.			
TOTAL NET CLAIM			

TOTAL CLAIM (A+B+C)	$125.35
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	$125.35

PERIOD COVERED BY THIS CLAIM

FROM: October 1, 2025

TO: October 31, 2025

S. Jones, November 17, 2025

PREPARED BY, DATE

24th-November-2025

SIGNATURE OF CLAIMANT, DATE

E.O. APPROVAL, DATE

Dec 18/25

CHOP 110
10235 101 Street
Edmonton AB T5J 3E9
780 111 3075

** TRANSACTION RECORD **
Tran. #: 713
Lookup #: 0071332605762
RVC: LOUNGE
Table #: 135
Check #: 132
Group #: 0
Employee #: 727
Employee: LOLA

MasterCard Purchase
[redacted]
AID: A0000000041010
App Name: Mastercard

Amount $48.83
Tip $8.79
==========
TOTAL CAD$57.62

APPROVED 006066
00-001 (001) 006066
115CCS18
715001001022
10/06/2025 9:23:09 PM

TVR: 0000008000
TSI: E800

VERIFIED BY PIN

Customer Copy

THANK YOU
Come Again

COPY COPY COPY COPY COPY COPY COPY COPY
10235 101 Street
Edmonton, Alberta
0132 TABLE # 135
LOLA J SvrCk: 25 8:52p 10/06/25

CRAB CAKES	25.00
SHRIMP COCKTAIL	17.00
ICED TEA	4.50
Sub Total:	46.50
GST:	2.33
10/06 9:23p TOTAL:	48.83

THANK YOU!
GST# 802860374 RT0001

Stay tuned for all Chop updates.

Join us for Happy Hour and Late Night!
Enjoy drinks starting at $5 and
Share plates starting at $8

We'd love to hear about your visit,
Leave us a review on Google

	AMT-TEND	TIP/CHNG	TALLY
MASTERCARD	57.62	8.79	48.83
	57.62		48.83

(Rec:71) Memo: 006066, xxxxxxxxxxxx3260,
48.83
10/06/25 9:23p

October 6th Supper: $57.62

Shaune Kovitch

SANDMAN HOTEL GROUP

INVOICE

Shaune Kovitch
Canada

Print Date	10/7/25
Page No.	1 of 2
Room No.	2605
Arrival	10/06/25
Departure	10/07/25
Conf. No.	589575253
Folio No.	EDT 133726
GST No.	121767065 RT0001

Company Name: Government - Provincial*

Date	Description	Charges CAD	Credits CAD
10/06/25	Government Rate	169.00	
10/06/25	Room - DMF	6.76	
10/06/25	Room - GST	8.79	
10/06/25	Room - Tourism Levy	7.03	
10/06/25	ECO Fees	2.00	
10/06/25	GST - ECO Fees	0.10	
10/06/25	Guest Self Parking	28.00	
10/06/25	GST	1.40	
10/07/25	MasterCard [redacted]		223.08

Total	223.08		223.08
Balance	**0.00**	**CAD**	

Net Amount	197.00	CAD
Room - GST	10.29	CAD
Room - Tourism Levy	7.03	CAD
Room - DMF	6.76	CAD
ECO Fees	2.00	CAD
Total incl. vat	223.08	CAD

I agree to be personally liable should the indicated company or person fail to pay for any part of the total charges.

Guest Signature

Merchant ID		Credit Card #	XXXXXXXXXXXX3260
Transaction ID	20429201	Credit Card Expiry	XX/XX
Approval Code	006329	Capture Method	Swiped

Sandman Signature Edmonton Downtown Hotel | 10235 - 101 Street | Edmonton, AB T5J 3E9
Reservations: 1-800-SANDMAN | Telephone: 780-428-7111 | Fax: 780-441-3098 | fd_signatureedt@sandman.ca | www.sandmanhotels.com

CANADA GREY MOTOR INN
616 2ND AVE
HANNA, AB T0J1P0
(403) 854-4471

SALE

MID: 7695231
REF#: 00000005
Batch #: 029 SEQ: 029001001005
10/08/25 13:06:18
APPR CODE: 008387
MASTERCARD
[redacted] **/**

AMOUNT	**CAD $52.15**
TIP	**CAD $8.00**
TOTAL	**CAD $60.15**

00 - APPROVED - 001

VERIFIED BY PIN

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

CARDHOLDER ACKNOWLEDGES RECEIPT OF GOODS AND/OR SERVICES IN THE AMOUNT OF THE TOTAL SHOWN ABOVE

Thank You

MERCHANT COPY

Canada Grey Motor Inn

Room: ZLNG 7 Canada Grey Lounge
Server: Marre
Area: Lounge
Table#: 4 Covers: 6
Chit #: 02261947
Date: Oct 8/25 Time: 12:33pm

Steak Sandwich	18.05
- side gravy	1.19
Steak Sandwich	18.05
Soup of the Day Lg	6.19
Soup of the Day Lg	6.19
Sub-Total:	49.67
GST	2.48
Chit Total:	**$52.15**

Gratuity: ________
Total: ________

Our GST/HST # is 137525358RT0001

Room Number

Guest's Signature

Please Print Your Name

Thank you for choosing
The Canada Grey Lounge

Please Pay Your Server

October 8th Lunch: $60.15

Shaune Kovitch
David Mohl