

ALBERTA

PERSONAL EXPENSE CLAIM

06/25

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	[REDACTED]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[REDACTED]		SPECIAL AREAS BOARD
	[REDACTED]	OCCUPATION	Chair

GST CALCULATIONS:

*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A	84.00	$84.00 \times 5/105 =$	4.00
A		$\times 5/105 =$	
B		$14.70 \times 5/105 =$	0.70
C	14.70	$\times 5/105 =$	
TOTAL G.S.T.=			\$4.70

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.570		
LESS: G.S.T.			
TOTAL NET CLAIM			

PERIOD COVERED BY THIS CLAIM

FROM: December 1, 2025

TO: December 31, 2025

S. Jones, January 20, 2010

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	94.00
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	4.70
TOTAL	\$98.70

TOTAL CLAIM (A+B+C)	\$98.70
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$98.70

21-Jan-2026

SIGNATURE OF CLAIMANT, DATE

E.O. APPROVAL, DATE

JAN 27/26



CANALTA HANNA
113 Palliser Trail, Hanna T0J 1P0
AB CA
4038542400
canaltahanna@canalta.com

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Date Range: 2025-12-03 - 2025-12-05
Tax ID : 894648450

GUEST INVOICE

Confirmation Number - CH60997ACP263

Primary Guest

Guest Name	Kovitch, Shaune
Address	Box 820
City, State, Zip Code	Hanna AB T0J1P0
Country	CA

Stay Details

Check In Date	Dec 03, 2025
Check Out Date	Dec 05, 2025
Room	MNK1 - 102
Source	PROPERTY
Guests	1/0

	Company Details		Other Details
Dec 03, 2025	Name	Special Areas	Tax Invoice
Dec 05, 2025	Tax ID		Tax/Fee
	PO Number		Exemption
	Account Name	Special Areas	Tax/Fee
	Account Number	SPECIALAREAS	Exempt Date
			Travel Agent
			IATA
			Name

Date	Type	Description	Amount
Dec 03, 2025	Charge	ROOM RENT	\$171.12
Dec 03, 2025	Fee	DESTINATION MARKETING FEE	\$5.13
Dec 03, 2025	Tax	GST ON DMF	\$0.26
Dec 03, 2025	Tax	GST	\$8.56
Dec 03, 2025	Tax	TOURISM LEVY	\$6.84
Dec 03, 2025	Tax	TOURISM LEVY ON DMF	\$0.21
Dec 04, 2025	Charge	ROOM RENT	\$171.12
Dec 04, 2025	Fee	DESTINATION MARKETING FEE	\$5.13
Dec 04, 2025	Tax	GST ON DMF	\$0.26
Dec 04, 2025	Tax	GST	\$8.56
Dec 04, 2025	Tax	TOURISM LEVY	\$6.84
Dec 04, 2025	Tax	TOURISM LEVY ON DMF	\$0.21
Dec 05, 2025	Payments	MASTER [REDACTED]	-\$384.24

Summary		Amount
Type		Amount
CREDIT CARD		-\$384.24
ROOM RENT		\$342.24
DESTINATION MARKETING FEE		\$10.26
GST ON DMF		\$0.52
GST		\$17.12
TOURISM LEVY		\$13.68
TOURISM LEVY ON DMF		\$0.42
Folio Balance		\$0.00

Check In Time 07:03 PM A valid credit card is required at the time of reservation. Thank you for your business at
Check Out Time 02:38 AM CANALTA HANNA.