

Applicant: \_\_\_\_\_  
Of: \_\_\_\_\_  
\_\_\_\_\_  
(Mailing Address) Phone: \_\_\_\_\_

Email: \_\_\_\_\_

☐ I/We give authorization for electronic communication using the email provided on this application.

Registered  
Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

☐ I/We have provided written permission from the registered landowner.

LEGAL DESCRIPTION Part \_\_\_\_\_ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rg. \_\_\_\_\_ W4th.  
Or, Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Hamlet \_\_\_\_\_

PROPOSED DEVELOPMENT DESCRIPTION (type/use/size/etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ I/We have read and provided all necessary items listed on the back of this application.

ESTIMATED COST \$ \_\_\_\_\_

ESTIMATED DATES OF COMMENCEMENT \_\_\_\_\_ AND COMPLETION \_\_\_\_\_

I, the undersigned, hereby make application for a development permit in accordance with the plans and supporting information submitted herewith. I give my consent to allow all authorized persons the right to enter the above land and/or buildings, with respect to this application only.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

OFFICE USE:

RECEIVED & COMPLETE \_\_\_\_\_  
Development Officer Date Receipt # \_\_\_\_\_  
Permit # \_\_\_\_\_

NOTICE OF DECISION: The above application has been:

☐ **APPROVED:** subject to the following conditions (checked), and to the 21-day appeal period.

Applicant to obtain from Palliser Regional Municipal Services:

- ☐ Approved Building Permit & Inspection ☐ Approved Plumbing and/or Sewage Disposal Permit  
☐ Approved Electrical Permit & Inspection ☐ Approved Gas/Propane Hook-up Permit & Inspection

Municipal Setbacks to be maintained as follows:

- ☐ \_\_\_\_\_ feet/meters from the boundary of the municipal road  
☐ \_\_\_\_\_ feet/meters from the front & rear boundaries, \_\_\_\_\_ feet/meters from the side lot boundaries  
☐ 25 feet (7.62 meters) from adjacent parcel

☐ Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ **REFUSED FOR THE FOLLOWING REASON(S):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Development Officer

\_\_\_\_\_  
Date of Decision



IMPORTANT NOTE

- 1. The issuance of a Development Permit in accordance with the Notice of Decision is subject to the condition that it does not become effective until 21 days after the date of issue of the **Notice of Decision**. Any work completed by the applicant during this 21-day period is done entirely at the risk of the applicant. This does not apply to permits issued for permitted uses, where no appeal is available, and the permit comes into effect on the day that the decision is communicated to the applicant.
- 2. This decision may be appealed as per section 1.7 of the Land Use Order 2024 MO MSD 064/24 to the appropriate appeal body within 21 days of the Notice of Decision. Decisions may be appealed to the Special Areas Subdivision and Development Appeal Board by serving written notice stating the grounds of the appeal, attention to the Secretary of said Board. Those decisions where an application requires provincial approval (ie. NRCB, ERCB, AER, AEUB or AUC) are appealed to the Land and Property Rights Tribunal by submitting the Notice of Appeal Form found at [alberta.ca/subdivision-appeals](https://alberta.ca/subdivision-appeals).
- 3. Should the decision be appealed within 21 days after the Notice of Decision has been issued, this permit shall not become effective until the Subdivision and Development Appeal Board has determined the appeal, and the permit may be modified or nullified thereby.
- 4. A permit issued in accordance with the Notice of Decision is valid for a period of twelve (12) months from the date of issue, unless otherwise stated in current LUO. If at the expiry of this period, the development has not been commenced or extended, this permit shall be null and void.
- 5. Every application for a permit shall be accompanied by Site Plans showing the following information:
  - (1) Engineered drawings or plans of the development including:
    - a. The legal description of the property and dimensions of the site with north arrow
    - b. The dimensions and relationship to the parcel boundaries of all existing and proposed buildings and shelterbelts, and where applicable
    - c. The location of all existing and proposed wells, septic tanks, disposal fields, culverts and crossings.
  - (2) On applications for development in Hamlets:
    - a. The front, rear and side yards,
    - b. Off-street parking and loading facilities,
    - c. Access locations to and from the site, and
    - d. Proposed exterior finishing material for all buildings.
  - (3) Documentation from AER identifying the presence or absence of abandoned wells.  
See [AER Abandoned Well Map Viewer](https://extramapviewer.aer.ca/AERAbandonedWells/Index.html) <https://extramapviewer.aer.ca/AERAbandonedWells/Index.html> or call 1-855-297-8311)
- 6. Failure to complete this form in full, and to supply the required information and plans may mean this application will not be considered and may cause delays in the processing of the application.
- 7. To obtain permits from Palliser Regional Municipal Services visit [www.palliserservices.ca](https://www.palliserservices.ca) or call Safety Codes Services at 1-877-854-3371.
- 8. Should this application be for commercial wind, solar development or other similar developments, an additional application summary, available through the Development Officer and at their discretion, will be required to accompany this application.
- 9. **DEVELOPMENT PERMIT APPLICATION FEE.....\$100.00**

Payment can be made in person by cash or debit, or by mailing a cheque to one of the following offices.

**Special Area No. 2**  
Box 820  
212 – 2<sup>nd</sup> Avenue West  
Hanna, AB  
T0J 1P0  
(403) 854-5600

**Special Area No. 3**  
Box 30  
319 Main Street  
Oyen, AB  
T0J 2J0  
(403) 664-3618

**Special Area No. 4**  
Box 220  
4916 – 50<sup>th</sup> Street  
Consort, AB  
T0C 1B0  
(403) 577-3523

**NOTE: This is not a building permit. The applicant is not excused from complying with the requirements of any Federal, Provincial or other municipal legislation, or the conditions of any easement, covenant, building scheme or agreement affecting the building or land.**