

ALBERTA

PERSONAL EXPENSE CLAIM

06/25

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	[REDACTED]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[REDACTED]	SPECIAL AREAS BOARD	
	[REDACTED]	OCCUPATION	Chair

DATE 2026	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS			COL "B" OTHER EXPENSE				
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST	W/O GST
02-Feb	5:00 PM	Depart for Consort: Medical Open House				1	28.00				
02-Feb	10:00 PM	Returned in T2301									
04-Feb	11:00 AM	Depart Hanna for YSC-Troute Meeting			1		18.00				
04-Feb	4:30 PM	Returned in T2301 to Oyen									
26-Feb	8:00 AM	Depart for Edmonton: Budget Day				1	28.00				
27-Feb	2:00 PM	Returned in T2301; Parking Corp Card \$15.47	1	1			31.00				
27-Feb		Lodging 1 Night @ \$169.00 (Corp Card \$193.68)									
27-Feb		Daily Per diem, 1 day @ \$7.35								7.35	

GROSS	105.00			7.35
LESS G.S.T.	5.00			0.35
TOTAL NET CLAIM	100.00			7.00

GST CALCULATIONS:

*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A	105.00	105.00 X 5/105 =	5.00
A		X 5/105 =	
B		7.35 X 5/105 =	0.35
C	7.35	X 5/105 =	
TOTAL G.S.T.=			\$5.35

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.570		
LESS: G.S.T.			
TOTAL NET CLAIM			

PERIOD COVERED BY THIS CLAIM

FROM: February 1, 2026
TO: February 28, 2026

S. Jones, March 20, 2026

PREPARED BY, DATE

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	107.00
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	5.35
TOTAL	\$112.35

TOTAL CLAIM (A+B+C)	\$112.35
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$112.35

[Signature]
 8th May 2026
 SIGNATURE OF CLAIMANT, DATE

E.O. APPROVAL, DATE

Shyanne Jones

From: Indigo Park Canada <noreplycanada@indigoneo.ca>
Sent: February 26, 2026 12:59 PM
To: Shaune Kovitch
Subject: Parking Reservation: E511 - Government Centre Surface 268171743 Day Max



Thank you for your purchase! This is your confirmation and receipt.

You can view or print your Parking Pass from the button below.



Your Purchase made on Thu, Feb 26, 2026 12:58 PM:

Transaction #268171743:

E511 - Government Centre Surface, 9630 106th Street, Edmonton, AB T5K 0Z7



Time
Feb 26, 2026 12:59 PM - Feb 26, 2026 07:00 PM Day Max **\$14.70**

Additional Items	Amount
Convenience Fee	\$0.55
Transaction Fee	\$0.22

VAT 5.000% \$0.74

Promo Code: None Amount: None

Charged: \$15.47

Card None

GST# 120996095RT0005

INVOICE

Shaune Kovitch
 212 2Nd Avenue W
 Hanna, AB AB T0J 1P0
 Canada

Print Date 2/27/26
 Page No. 1 of 1
 Room No. 1710
 Arrival 02/26/26
 Departure 02/27/26
 Conf. No. 591520731
 Folio No. EDT 150820
 GST No. 121767065 RT0001

Date	Description	Charges CAD	Credits CAD
02/26/26	Government Rate	169.00	
02/26/26	Room - DMF	6.76	
02/26/26	Room - GST	8.79	
02/26/26	Room - Tourism Levy	7.03	
02/26/26	ECO Fees	2.00	
02/26/26	GST - ECO Fees	0.10	
02/27/26	MasterCard [REDACTED]		193.68
Total		193.68	193.68
Balance		0.00	CAD
Net Amount		169.00	CAD
Room - GST		8.89	CAD
Room - Tourism Levy		7.03	CAD
Room - DMF		6.76	CAD
ECO Fees		2.00	CAD
Total incl. vat		193.68	CAD

I agree to be personally liable should the indicated company or person fail to pay for any part of the total charges.

Guest Signature

Merchant ID
 Transaction ID
 Approval Code
 Approval Amount

22558801
 026601
 193.68

Credit Card #
 Credit Card Expiry
 Capture Method
 Transaction Amount

[REDACTED]
 XX/XX
 Swiped
 193.68