

ALBERTA

PERSONAL EXPENSE CLAIM

08/25

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS		DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2026	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A"					COL "B"	
				MEALS					OTHER EXPENSE	
				B	L	D	AMOUNT	RECPT'D	TIP	W/ GST
03-Mar	8:00 AM	Depart for YSC: Seasonal Onboarding Meeting								
03-Mar	1:30 PM	Returned in T2301 Lunch Corp Card \$36.99								
05-Mar	8:00 AM	Depart for Oyen Office and attend meetings-		1		18.00				
05-Mar	4:30 PM	Oyen Water Co-op								
09-Mar	5:30 PM	Depart Hanna to Oyen, attend Regional Medical			1	28.00				
09-Mar	9:00 PM	Health meeting								
15-Mar	11:30 AM	Depart for Edmonton: Spring RMA			1	28.00				
16-Mar		Attend RMA + Meetings: Uber Corp Card: \$53.58								
17-Mar		Attend RMA + Meetings: Breakfast Corp Card \$89.28			1	28.00				
17-Mar		Uber Corp Card \$31.64								
18-Mar		Attend RMA then EDC Uber Corp Card \$6.11		1	1	46.00				
19-Mar	1:00 PM	Returned in T2301		1	1	31.00				
19-Mar		Lodging 4 Nights @ \$169, Corp Card: 768.67								
19-Mar		Daily Per diem, 4 days @ \$7.35							29.40	
23-Mar	4:30 PM	Depart for Youngstown: BCWMC Meeting			1	28.00				
23-Mar	9:30 PM	Returned in T2301								
26-Mar		Lodging 1 Night @ \$192.12								
27-Mar		Daily Per Diem, 1 day @ \$7.35							7.35	
							GROSS	207.00		36.75
							LESS G.S.T.	9.86		1.75
							TOTAL NET CLAIM	197.14		35.00

GST CALCULATIONS:

*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A	207.00	207.00 X 5/105 =	9.86
A		X 5/105 =	
B	36.75	36.75 X 5/105 =	1.75
C	7.35	X 5/105 =	
TOTAL G.S.T.=			\$11.61

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.570		
LESS: G.S.T.			
TOTAL NET CLAIM			

PERIOD COVERED BY THIS CLAIM

FROM: March 1, 2026
TO: March 31, 2026

S. Jones, May 8, 2026
 PREPARED BY, DATE

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	232.14
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	11.61
TOTAL	\$243.75

TOTAL CLAIM (A+B+C)	\$243.75
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	\$243.75

[Handwritten Signature]
 SIGNATURE OF CLAIMANT, DATE
 8th May - 2026

E.O. APPROVAL, DATE

Small World Cafe

4034350089
301, Mainstreet
Youngstown (Alberta), T0J 3P0

2026-03-03 12:29:47
TRANSACTION #100014

14

1 Clubhouse Combo	\$ 18.09
1 Fries	\$ 0.00
1 Grilled Ham And Swiss	\$ 7.62
1 Poutine	\$ 9.52
SUBTOTAL	\$ 35.23

CREDIT CARD PAYMENT RECEIVED

=====
GST: \$ 1.76
Total: \$ 36.99

Matthew 22:35-39

====Transaction record=====

TYPE: SALE
ACCT: MasterCard CHIP
DATE/TIME: 03-03-2026 12:29:37
AMOUNT: \$ 36.99
TOTAL: \$ 36.99

CARD #: XXXXXXXXXX
AUTH CODE: 003781
REF #: 606200687744
AID: A0000000041010
IMPORTANT - retain this copy for your records
=====00 - Approved Thank You=====

March 3, 2026 Lunch: \$36.99 Corp Card

Shaune Kovitch, Nolan Ball, Jesse Williams

Shyanne Jones

From: Uber Receipts <noreply@uber.com>
Sent: March 16, 2026 10:46 AM
To: Shaune Kovitch
Subject: [Business] Your Monday morning trip with Uber

You don't often get email from noreply@uber.com. [Learn why this is important](#)

Uber



Mar 16, 2026
9:29 a.m.

Tip

**Thanks for tipping,
Shaune**



We hope you enjoyed your ride this morning.

Total	\$19.66
Trip fare	\$12.29
Est. insurance and payments costs 	\$1.37
GST	\$0.70
Per-Trip Fee 	\$0.30
Tip	\$5.00

Payments

	 3/16/26 9:39 a.m.	\$14.66
	 3/16/26 10:45 a.m.	\$5.00

Want to switch your payment method?

 [Switch](#)

Download the receipt in a PDF format

 [Download PDF](#)

[Visit the trip page](#) for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details



UberXL
2.49 kilometers, 5 minutes

Shyanne Jones

From: Uber Receipts <noreply@uber.com>
Sent: March 16, 2026 10:56 AM
To: Shaune Kovitch
Subject: [Business] Your Monday morning trip with Uber

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Uber

Mar 16, 2026
10:45 a.m.

**Thanks for riding,
Shaune**



We hope you enjoyed your ride this morning.

Total	\$15.46
Trip fare	\$13.01
Est. insurance and payments costs 	\$1.41
GST	\$0.74
Per-Trip Fee 	\$0.30

Payments



3/16/26 10:55 a.m.

\$15.46

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Switch

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Trip details



UberXL
2.05 kilometers, 6 minutes



10:49 a.m.
10800 NW 97 Ave,
Edmonton, AB T5K 2B6, CA



10:55 a.m.
9797 Jasper Ave,
Edmonton, AB T5J 1N9, CA



Shyanne Jones

From: Uber Receipts <noreply@uber.com>
Sent: March 16, 2026 10:59 AM
To: Shaune Kovitch
Subject: [Business] Your Monday morning trip with Uber

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Uber

Mar 16, 2026
10:45 a.m.



**Thanks for tipping,
Shaune**



We hope you enjoyed your ride this morning.

Total **\$18.46**

Trip fare	\$13.01
Est. insurance and payments costs	\$1.41
GST	\$0.74
Per-Trip Fee	\$0.30
Tip	\$3.00

Payments



3/16/26 10:55 a.m.

\$15.46



3/16/26 10:58 a.m.

\$3.00

Want to switch your payment method?

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Download the receipt in a PDF format

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Trip details



UberXL

2.05 kilometers, 6 minutes

DOUBLETREE HOTEL BY
HILTON
9576 JASPER AVE NW
EDMONTON, AB T5H3V3
(780) 416-2121

DoubleTree by Hilton
Edmonton Downtown
9576 Jasper Avenue,
Edmonton, Alberta,
T5H 3V3, Canada
Tel: 587.525.1234
2026-3-17 7:09

SALE

REF#: 00000003
Batch #: 062 SEQ: 062001001003
03/17/26 08:07:29
APPR CODE: 017423
MASTERCARD

Check: 6022993 Table: 103
Server: Linda Guests: 3

AMOUNT CAD \$79.28
TIP CAD \$10.00
TOTAL CAD \$89.28

00 - APPROVED - 001

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 01

Thank You
Please Come Again!

CUSTOMER COPY

Regular Check
1 Eggs Benedict 22.00
1 DT Start your da 20.00
1 DT Start your da 20.00
3 Coffee 13.50
@ 4.50

Subtotal 75.50
Tip 0.00
Tax 3.78
Delivery Fee 0.00
Service Charge 0.00
Total 79.28

Tip: 10.00
Total: 89.28
Room: 905
Name: *Shaune Kovitch*
Signature: *Shaune Kovitch*

March 17, 2026 Breakfast: \$89.28 Corp Card

Shaune Kovitch, Ryley Girtetz
Colin McNab, MPE

Shyanne Jones

From: Uber Receipts <noreply@uber.com>
Sent: March 17, 2026 5:53 PM
To: Shaune Kovitch
Subject: [Business] Your Tuesday evening trip with Uber

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Uber

Mar 17, 2026
5:31 p.m.



**Thanks for riding,
Shaune**



We hope you enjoyed your ride this evening.

Total

\$15.97

Trip fare	\$13.51
Est. insurance and payments costs 	\$1.40
GST	\$0.76
Per-Trip Fee 	\$0.30

Payments



3/17/26 5:52 p.m.

\$15.97

Want to switch your payment method?

Switch

Download the receipt in a PDF format

Download PDF

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Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details



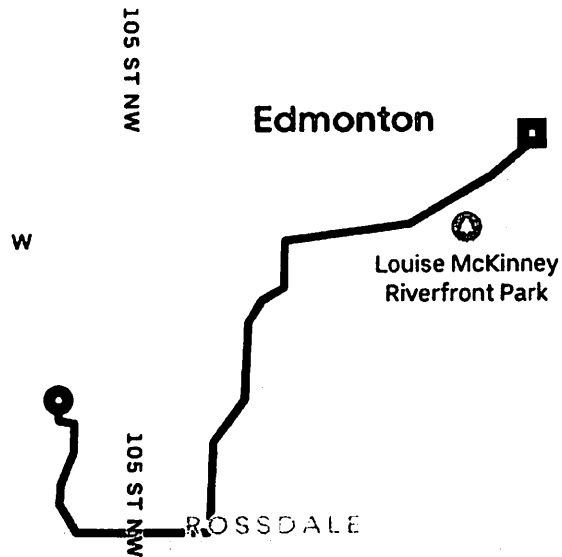
UberXL
2.90 kilometers, 12 minutes



5:36 p.m.
9820 107 St NW,
Edmonton, AB T5K 1E7, CA



5:48 p.m.
9576 Jasper Ave,
Edmonton, AB T5H 3V3,
CA



Shyanne Jones

From: Uber Receipts <noreply@uber.com>
Sent: March 17, 2026 4:18 PM
To: Shaune Kovitch
Subject: [Business] Your Tuesday afternoon trip with Uber

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Uber

Mar 17, 2026
4:04 p.m.

**Thanks for riding,
Shaune**



We hope you enjoyed your ride this afternoon.

Total

\$15.67

Trip fare	\$13.29
Est. insurance and payments costs ⓘ	\$1.33
GST	\$0.75
Per-Trip Fee ⓘ	\$0.30

Payments



3/17/26 4:17 p.m.

\$15.67

Want to switch your payment method?

Switch

Download the receipt in a PDF format

Download PDF

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Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details

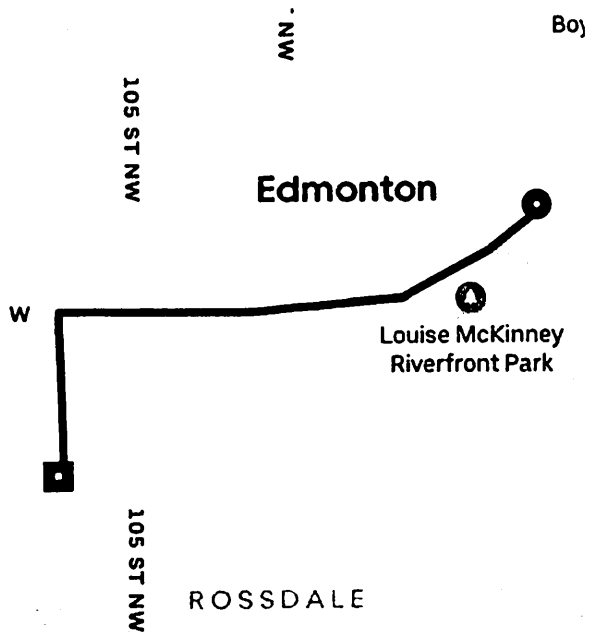


UberXL
2.16 kilometers, 9 minutes



4:08 p.m.
9576 Jasper Ave,
Edmonton, AB T5H 3V3,
CA

4:17 p.m.
9820 107 St NW,
Edmonton, AB T5K 1E7, CA



Shyanne Jones

From: Uber Receipts <noreply@uber.com>
Sent: March 18, 2026 1:49 PM
To: Shaune Kovitch
Subject: [Business] Your Wednesday afternoon trip with Uber

Uber



Mar 18, 2026
1:42 p.m.

**Thanks for riding,
Shaune**




We hope you enjoyed your ride this afternoon.

Total **\$6.11**

Trip fare	\$4.75
Est. insurance and payments costs 	\$0.77
GST	\$0.29
Per-Trip Fee 	\$0.30


Payments





3/18/26 1:49 p.m.

\$6.11

Want to switch your payment method?

 Switch

Download the receipt in a PDF format

 Download PDF

[Visit the trip page](#) for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details



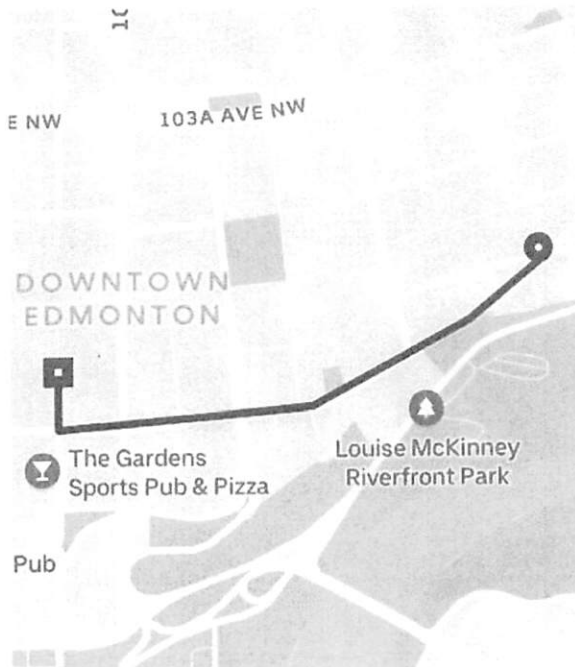
UberX
1.14 kilometers, 3 minutes



1:45 p.m.
9576 Jasper Ave,
Edmonton, AB T5H 3V3,
CA



1:49 p.m.
10155 102 St, Edmonton,
AB T5J 4G8, CA



1:45 p.m.
9576 Jasper Ave, Edmonton, AB T5H 3V3, CA



1:49 p.m.



DoubleTree by Hilton Edmonton Downtown
 9576 Jasper Avenue
 Edmonton T5H 3V3 CA

Folio
 Folio Number 7
 Folio Date 03/05/2026

Guest Details

Guest Name KOVITCH, SHAUNE
 Address 9576 Jasper Ave
 City, State, Zip Code Edmonton AB T5H 3V3
 Country CA
 Hilton Honors
 RFC

Stay Details

Confirmation Number 84973201
 Arrival Date 03/15/2026
 Departure Date 03/19/2026
 Room 905
 Adults - Children 1/0
 Rate Plan C-SAB

Charge Details

Date	Description	Charges	Credit	Balance
03/16/2026	GUEST ROOM	169.00 CAD		
03/16/2026	TRSM LEVY	6.76 CAD		
03/16/2026	RM GST 100495605RT0001	8.45 CAD		
03/16/2026	GALLERY REST BFAST - POS #6022978	26.50 CAD		
03/16/2026	GST	1.33 CAD		
03/16/2026	GALLERY REST TIPS - POS #6022978	4.00 CAD		
03/16/2026	GUEST ROOM	169.00 CAD		
03/16/2026	TRSM LEVY	6.76 CAD		
03/16/2026	RM GST 100495605RT0001	8.45 CAD		
03/16/2026	DISCOUNTED 20 PARKING	20.00 CAD		
03/16/2026	GST	1.00 CAD		
03/17/2026	GUEST ROOM	169.00 CAD		
03/17/2026	TRSM LEVY	6.76 CAD		
03/17/2026	RM GST 100495605RT0001	8.45 CAD		
03/18/2026	GUEST ROOM	169.00 CAD		
03/18/2026	TRSM LEVY	6.76 CAD		
03/18/2026	RM GST 100495605RT0001	8.45 CAD		
03/18/2026	DISCOUNTED 20 PARKING	-20.00 CAD		
03/18/2026	GST	-1.00 CAD		
03/19/2026	MASTER-3260		768.67 CAD	



CANALTA HANNA
 113 Palliser Trail, Hanna T0J 1P0
 AB CA
 4038542400
 canaltahanna@canalta.com

Date Range: 2026-03-26 - 2026-03-27
 Tax ID : 894648450

131

GUEST INVOICE

Confirmation Number - CH60997ADJ910

Primary Guest

Guest Name
 Address
 City, State, Zip Code
 Country

BOARD, SPECIAL AREAS
 Box 820
 Hanna AB T0J1P0
 CA

Additional Guests

Shaune Kovitch

Canalta Rewards

01 Preferred Guest
 6974440

Stay Details

Check In Date
 Check Out Date
 Room
 Source
 Guests

Mar 26, 2026
 Mar 27, 2026
 MNK1 - 131
 PROPERTY
 1/0

Company Details

Name Special Areas
 Tax ID
 PO Number
 Account Name Special Areas
 Account SPECIALAREAS
 Number

Other Details

Tax Invoice
 Tax/Fee NO
 Exemption
 Tax/Fee
 Exempt Date
Travel Agent
 IATA
 Name

Date	Type	Description	Amount
Mar 26, 2026	Charge	ROOM RENT	\$171.12
Mar 26, 2026	Fee	DESTINATION MARKETING FEE	\$5.13
Mar 26, 2026	Tax	GST ON DMF	\$0.26
Mar 26, 2026	Tax	GST	\$8.56
Mar 26, 2026	Tax	TOURISM LEVY	\$6.84
Mar 26, 2026	Tax	TOURISM LEVY ON DMF	\$0.21
Mar 27, 2026	Payments		-\$192.12

Summary		Amount
Type		
CREDIT CARD		-\$192.12
ROOM RENT		\$171.12
DESTINATION MARKETING FEE		\$5.13
GST ON DMF		\$0.26
GST		\$8.56
TOURISM LEVY		\$6.84
TOURISM LEVY ON DMF		\$0.21
Folio Balance		\$0.00

Check In Time 06:36 PM A valid credit card is required at the time of reservation. Thank you for your business at
 Check Out Time 02:47 AM CANALTA HANNA.