06/25

ALBERTA — PERSONAL EXPENSE CLAIM

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
			SPECIAL AREAS BOARD
		OCCUPATION	Chair

DATE 2026	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
18-Jun	6:30 AM	Depart for Camp 2 + Reclamation Safety Inspections;		1	1	1	59.00				
18-Jun	6:30 PM	Attended SA4 Ratepayer Meeting in T2301									
24-Jun	12:00 PM	Depart for Homestead Coulee: Ratepayer Meeting			1		18.00				
24-Jun	5:00 PM	Returned in T2301									
25-Jun	8:30 AM	Depart for Cereal: Ratepayer Meeting			1		18.00				
25-Jun	5:30 PM	Returned in T2301									
29-Jun	12:00 PM	Depart for Pollockville: Ratepayer Meeting			1	1	46.00				
29-Jun	6:45 PM	Returned in T2301									
						GROSS	141.00				
						LESS G.S.T.	6.71				
						TOTAL NET CLAIM	134.29				

GST CALCULATIONS:

*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A		141.00 X 5/105 =	6.71
A		X 5/105 =	
B		X 5/105 =	
C		X 5/105 =	
TOTAL G.S.T.=			*$6.71*

COL "C" - KILOMETRE CLAIM

CLASS	RATE	KILOMETRES	AMOUNT
A	0.570		
LESS: G.S.T.			
TOTAL NET CLAIM			

Expenses not paid by Claimant	
G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	134.29
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	6.71
TOTAL	$141.00

TOTAL CLAIM (A+B+C)	$141.00
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	*$141.00*

PERIOD COVERED BY THIS CLAIM

FROM: June 1, 2026

TO: June 30, 2026

S. Jones, August 25, 2026

PREPARED BY, DATE

25th-August-2026

SIGNATURE OF CLAIMANT, DATE

Ethan.Bayne

Digitally signed by Ethan.Bayne
Date: 2026.09.21 14:54:58 -06'00'

E.O. APPROVAL, DATE