06/25

ALBERTA PERSONAL EXPENSE CLAIM

CLAIMANT	Shaune Kovitch	EMPLOYEE NUMBER	
ADDRESS	[redacted]	DEPARTMENT & BRANCH	ALBERTA MUNICIPAL AFFAIRS
	[redacted]		SPECIAL AREAS BOARD
	[redacted]	OCCUPATION	Chair

DATE 2026	DEPART ARRIVE TIMES	DESCRIPTION OF TRIP AND OTHER EXPENSES	PRIVATE CAR KM	COL "A" MEALS B	L	D	AMOUNT	RECPT'D	TIP	COL "B" OTHER EXPENSE W/ GST	W/O GST
08-Jul	8:00 AM	Depart for Oyen: General Admin			1		18.00				
08-Jul	4:30 PM	Returned in T2301									
22-Jul	8:00 AM	Depart for Oyen: Water Catch-up + Regional Health			1		18.00				
22-Jul	4:30 PM	Returned in T2301									
24-Jul		Working Lunch: Emergency Management with D. Mohl									
		Corp Card: $74.14									
29-Jul	8:00 AM	Depart for Oyen: General Admin + Staff Mtg			1		18.00				
29-Jul	4:30 PM	Returned in T2301									
						GROSS	54.00				
						LESS G.S.T.	2.57				
						TOTAL NET CLAIM	51.43				

GST CALCULATIONS:
*Use GST amount shown if separate on invoice, otherwise do calculation.

COL	ACTUAL	CALCULATED	
A		54.00 X 5/105 =	2.57
A		X 5/105 =	
B		X 5/105 =	
C		X 5/105 =	
TOTAL G.S.T.=			*$2.57*

COL "C" - KILOMETRE CLAIM			
CLASS	RATE	KILOMETRES	AMOUNT
A	0.570		
LESS: G.S.T.			
TOTAL NET CLAIM			

Expenses not paid by Claimant G/L ACCOUNT NUMBER	AMOUNT
2-32-40-05-214 (Conference Fees)	
2-12-10-00-211 (Travel & Subs.)	51.43
2-12-10-00-212 (Mileage)	
2-12-10-00-213 (Hospitality)	
2-32-10-05-521 (Fuel/Oil)	
6-00-00-00-103 (GST)	2.57
TOTAL	$54.00

TOTAL CLAIM (A+B+C)	$54.00
LESS: ADVANCES (IF ANY)	
AMOUNT PAYABLE BY CLAIMANT	
AMOUNT DUE TO CLAIMANT	*$54.00*

PERIOD COVERED BY THIS CLAIM
FROM: July 1, 2026
TO: July 31, 2026

S. Jones, August 25, 2026
PREPARED BY, DATE

25th August 2026
SIGNATURE OF CLAIMANT, DATE

Ethan.Bayne Digitally signed by Ethan.Bayne Date: 2026.09.21 14:56:25 -06'00'
E.O. APPROVAL, DATE

Canada Grey Motor Inn

Room: ZLNG Z Canada Grey Lounge
Server: Marne
Area: Lounge
Table#: 4 Covers: 4
Chit #: 02275165
Date: Jul 24/26 Time: 12:52pm

Steak Sandwich	22.81
Steak Sandwich	22.81
- steak fries	0.95
- side gravy	1.19
2 Soup of the Day Lg	14.28
Sub-Total:	62.04
GST	3.10
Chit Total:	$65.14

Gratuity: ________
Total: ________

Our GST/HST # is 137525358RT0001

Room Number

Guest's Signature

Please Print Your Name

Thank you for choosing
The Canada Grey Lounge

Please Pay Your Server

CANADA GREY MOTOR INN
616 2ND AVE
HANNA, AB T0J1P0
(403) 854-4471

SALE

MID: 7695231
REF#: 00000002
Batch #: 115 SEQ: 115001001002
07/24/26 12:51:57
APPR CODE: 024314
MASTERCARD
[redacted] **/**

AMOUNT	**CAD $65.14**
TIP	**CAD $9.00**
TOTAL	**CAD $74.14**

00 - APPROVED - 001

VERIFIED BY PIN

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

CARDHOLDER ACKNOWLEDGES RECEIPT
OF GOODS AND/OR SERVICES IN THE

July 24, 2026 Lunch: $74.14
Shaune Kovitch
David Mohl